Exchange Team Contact Information

Ms. Alex Kailer  
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Contact for:  
Admissions  
Immigration Concerns

Mr. Kevin Fitzgerald  
Study Abroad Advisor  
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Phone: (513) 529-8369  
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Contact for:  
Outgoing U.S. Students  
University Level Exchanges

Miami University Address & Website

Mailing Address:  
Miami University  
221 MacMillan Hall  
531 E. Spring St.  
Oxford, OH 45056 USA  
http://miamioh.edu/global/international/

Applications sent to Alex Kailer
# Academic Calendar and Important Dates

## Fall Deadlines
- Nomination Deadline: March 1
- Application Deadline: April 1

## Spring Deadlines
- Nomination deadline: September 1
- Application deadline: October 1

### Academic Calendar

#### Fall 2019
- Orientation: August 20 - 25* (attendance required)
- Classes: August 26 - December 6
- Final Exam Period: December 9 - December 13

#### Spring 2020
- Orientation: January 21 - 26* (attendance required)
- Classes: January 27 - May 9
- Final Exam Period: May 11 - 15

*Arrival and orientation dates are approximate and will be confirmed in admission letters. Do not purchase flights before confirmation of dates.

### Holidays & Breaks
- Labor Day Holiday: September 2, 2019
- Mid-term Break: October 11-13, 2019
- Thanksgiving Holiday: November 27-December 1, 2019
- Spring Break: March 23-29, 2020

### Note on Winter Term:
Miami University offers a Winter Term during the first three weeks of January. Academic year exchange students may enroll in Winter Term courses at their own expense. Winter term course tuition is not covered by exchange benefits.

## Orientation and Arrival

A required, comprehensive orientation is provided to all incoming exchange students and will include sessions on immigration, American classroom culture, academic integrity, support services at Miami, and social activities with other exchange and international students. Current Miami students are selected as International Peer Orientation Leaders (iPOLs) and assist with incoming students’ transition to Miami. Students arriving for the fall semester are also able to participate in Miami’s *Welcome Week* activities for all new Miami students.

Miami University offers a bus service from Cincinnati/Northern Kentucky International Airport available to all incoming international students and has arranged for rooms to be available at an airport hotel for those who need it. Additional information on the bus service and hotel can be found by clicking “Arrival” at [http://miamioh.edu/global-initiatives/isss/orientation/arrival/airport-pickup-hotel/index.html](http://miamioh.edu/global-initiatives/isss/orientation/arrival/airport-pickup-hotel/index.html).
## Application Instructions

### Nomination Deadline
Exchange coordinators should email the following information for each nominated student to the appropriate Miami University contact:
- Name, Academic Major, Term of Study

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<tr>
<th>FALL SEMESTER</th>
<th>SPRING SEMESTER</th>
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<td>March 1</td>
<td>September 1</td>
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### Application Deadline
After the exchange coordinator has made nominations by email, exchange applicants apply online at:
http://miamioh-sa.terradotta.com/?go=exchangeapplication

Exchange coordinators are asked to send the following documents for all applicants in a single email to Alex Kailer. Applicants can download the forms from the online application.

- Exchange Student Financial Form, including bank statement or balance verification
- Signed Disciplinary Questionnaire
- Official Transcript *(Must be an original document in English issued by the institution and include an original institutional stamp, signature or seal. Hard copy must be sent to Alex Kailer by express mail.)*
- Copy of Passport photo page
- Initial Class Selection Form, including a list of courses in progress
- Official TOEFL or IELTS scores *(Minimum for admission is 80 iBT or 6.5 IELTS. Students hoping to take courses in the Farmer School of Business are recommended to have an 85 iBT or better to be successful.)*

### Mailing of admission letters and immigration documents

<table>
<thead>
<tr>
<th>FALL SEMESTER</th>
<th>SPRING SEMESTER</th>
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<td>May 15</td>
<td>November 15</td>
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*Application documents received after the deadline can delay admission letters, immigration documents, and course registration.

## Course Offerings

Students typically take between 12-16 credits during each exchange semester. Course descriptions and prerequisite information can be accessed at the following website: http://miamioh.edu/academics/bulletin/ *(select appropriate year and then ‘Courses of Instruction’ on the left hand column). Students can search course offerings by term at http://www.admin.MiamiOH.edu/cfapps/courselist/*. Exchange students in the Farmer School of Business will receive an online course request form and instructions by email shortly after the application deadline.

**IMPORTANT NOTE ON BUSINESS COURSES:** Business majors who meet prerequisites for business classes (ACC, BUS, BLS, BTE, ECO, ESP, FIN, ISA, MGT, and MKT) are eligible to take up to three business courses only, no more than two from the same department. Due to high demand for business courses, students are encouraged to be flexible with course selections. Placement in preferred courses is not guaranteed.

A surcharge of $110 **per credit hour** is assessed for business courses and is **not** covered by exchange benefits. Contact Alex Kailer at alex.kailer@miamiOH.edu for questions concerning this fee.
Exchange students are housed in on-campus residence halls. Rooms are generally double occupancy. Residence hall options can be found at: http://www.miamioh.edu/housing

Miami University is a smoke– and tobacco– free campus. Smoking is not permitted.

**On-campus Rate:** Approximately $3,905 per semester + $416 Residential Fee. An advance Oxford Campus housing deposit of $330.00 is charged to all incoming resident students. This fee will be refunded provided there are no damages to your room. Rates by room type can be found at the above link under the “Non-Tuition Promise Students” category. *Rates are subject to change.*

**Off-campus Option:** Students who are 21 years or older or have completed two full years of university study have the option of living off-campus with home university approval, unless required by your exchange program to live on campus. Students choosing to live off campus are responsible for finding their own accommodations. Recommendations for off-campus housing can be found at [https://miamioh.edu/student-life/off-campus-outreach/housing-search/index.html](https://miamioh.edu/student-life/off-campus-outreach/housing-search/index.html)

**ORIENTATION AND BREAK HOUSING:** Temporary housing is provided during orientation and prior to the official opening of the residence halls for a per night fee. Students will also incur a fee per night if they stay in dorm rooms during Thanksgiving break, winter break/term or spring break. These periods are not covered by housing contracts. *Contact exchange advisor for nightly rates.*

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**Dining**

Miami University offers its exchange students living on campus the Diplomat Standard dining plan which provides 16 buffet meals per week and a declining balance of $500 to use at our a la carte and market locations, plus a bonus week’s worth of buffet meals that can be used at any time during the semester. This option is designed for students who like to eat 2-3 buffet meals per day, but also like to have additional flexibility with declining balance dollars to spend at other times. Please note that buffet meals do not transfer from one semester to another. **Unused declining balance meal plan dollars are non-refundable.** Plan your semester’s meals accordingly. *Rates are subject to change.*

There are several all-you-can-eat dining locations along with dozens of cafes and restaurants on-campus. Dining options can be found at [http://www.miamioh.edu/dining](http://www.miamioh.edu/dining).

*Please note that dining halls will have limited openings or may be closed during break periods and orientation.*
Health Insurance

Miami University requires all students to carry the Miami University health insurance plan. Costs of this plan can be obtained from your exchange student advisor. You can find more information about this plan here: http://miamioh.edu/student-life/student-health-service/student-insurance/index.html

As a J-1 student, you are required to have the following benefits:

1) Medical benefits of at least U.S.$100,000 per person per accident or illness
2) Repatriation of remains in the amount of U.S.$25,000
3) Expenses associated with medical evacuation in the amount of U.S.$50,000

J-1 Visa Requirements: Sponsors are to require that their participants (and any dependents entering the United States as holders of a J-2 visa) have insurance in effect during the period of time they are in the sponsor's program. An insurance policy secured to meet the benefits requirements must be underwritten by an insurance corporation with an A.M. Best rating of "A-" or above, an Insurance Solvency International, Ltd. (ISI) rating of "A-I" or above, a Standard and Poor's Claims Paying Ability rating of "A-" or above, or a Weiss Research, Inc. rating of B+ or above. Alternatively, the sponsor may ascertain that the participant's policy is backed by the full faith and credit of the government of the exchange visitor's home country.

The Miami University policy fulfills these requirements.

Programs and Events

*Exchange Student Receptions* take place at the beginning and end of each semester. They provide the opportunity for exchange students to meet and socialize, as well as interact with staff and faculty.

*The Global Buddies Program* introduces international students to American students for the purpose of practicing language and cultural exchange. Scheduled activities are offered each semester to provide Global Buddies participants with opportunities to meet and interact with one another.

*The Global Neighbors Program* focuses on connecting new international students with local community members and families for the purpose of friendship and cultural exchange. We will match interested international students with community members for a semester-long program and will provide an orientation to the program early in the semester.

*Bus Trips* take students out of Oxford to explore nearby attractions including King’s Island, Cincinnati’s biggest amusement park; Kenwood Mall; Outlet Malls; and Jungle Jim’s International Market.

*The International Student Organization* is a student organization made up of international and domestic students interested in international and/or multicultural issues. ISO plans events for students each semester.