Info Sheet for Outgoing Students

Host University: Penn State University, The Behrend College, United States

Programme: Agreement for Student Exchange

Cooperating Departments:

<table>
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<tr>
<th>Rosenheim TUAS</th>
<th>Penn State University</th>
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<tr>
<td>BW - Faculty of Business Administration</td>
<td>Black School of Business</td>
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<td>ING - Faculty of Engineering</td>
<td>School of Engineering</td>
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<tr>
<td>WI - Faculty of Business Administration and Engineering</td>
<td>School of Engineering</td>
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International Office Contact Details

Office Address: Penn State Erie, The Behrend College
4951 College Drive
Erie, PA 16563
USA

Contact Person/s for exchange students: Academic Coordinator
Kristi Wormhoudt
kaw7@psu.edu
814-863-3960
814-863-7138

Contact for Exchanges
Amber DeCosmo
eaexchanges@psu.edu

Email:
Tel:
Fax:
Website:
Facebook (if any):

Application deadlines for exchange students
Application Deadline Fall/Winter Term: March 1 (nomination) // April 1 (application)

International Office, Raum R.2.22
international@fh-rosenheim.de
[www.th-rosenheim.de/international.html](http://www.th-rosenheim.de/international.html)
Application Deadline Spring/Summer Term: September 1 (nomination) // October 1 (application)

Application documents for exchange students
Link to the online application or to the application information:
What documents must be submitted?
Items include Non-degree Undergraduate Enrollment Form, Application for Visa Document, Financial Guarantee*, Campus Housing Intention, Evidence of Language Proficiency**, Advanced Course Registration Form, Academic Record/Transcript, and. Nominated students complete these items online.

* Financial Guarantee: Students must provide an official letter from a bank, in English and in U.S. dollars, verifying possession of the money to pay for the portion of their educational and personal expenses not covered by the exchange agreement based on the intended duration of study. Parents and guardians who will financially support a student must also write a letter stating that they intend to use their finances towards the student’s expenses. Verification of financial support from the home university or home government is also acceptable.

** Evidence of Language Proficiency: International students whose native language is not English must submit proof of English language proficiency:
- TOEFL minimum score of 80 on internet-based or 550 on paper exam
- IELTS minimum score of 6.5 on the academic test

Students will be asked to upload their TOEFL scores after they submit their application. This will be requested by the Directorate of International Student and Scholar Advising (DISSA) after the EA application is completed by the student and a student ID number has been assigned; DISSA will indicate separate due dates for these materials.

Academic Calendar
Link to the website with your academic calendar: [http://registrar.psu.edu/academic_calendar/calendar_index.cfm](http://registrar.psu.edu/academic_calendar/calendar_index.cfm)

Fall / Winter Term:
Beginning / End of Term: August / December
Welcome days for exchange students: International Student Orientation is generally 1-2 weeks prior to the start of classes.
Final Exam Period:
Lecture-free Time:

Spring / Summer Term:
Beginning / End of Term: January / May
Welcome days for exchange students: International Student Orientation is generally 1-2 weeks prior to the start of classes.
Final Exam Period:
Lecture-free Time:

Courses offered for exchange students
Link/s to the catalogue/s of courses: [http://bulletins.psu.edu/undergrad/colleges/details/4](http://bulletins.psu.edu/undergrad/colleges/details/4)
Exchange students will finalize their schedule of courses after arriving on campus and in consultation with an assigned academic adviser.

**Accommodation Links**

**Student** dormitories: [On-campus housing](https://www.th-rosenheim.de/international.html) is available for exchange students, but is not guaranteed. Exchange application materials include a Campus Housing Intention Form. Applicants planning to apply for University housing will create a Friends of Penn State Account (FPS) and include the FPS on their Campus Housing Intent form. When all exchange application materials are approved, the Housing Assignments Office will send an on-line housing contract to the FPS account for the applicant’s review and acceptance. The housing contract is a legally binding agreement. Details about housing and meal plans, including cost, are available on the Housing website.

**Private accommodations:** Students can visit [Off-Campus Living](https://www.th-rosenheim.de/international.html) to find resources for apartments off campus. They may choose this option rather than living on campus. It is also possible that on campus housing will not be available – students and partners will be notified as soon as possible if that is the case (such as it was in fall 2016). It may benefit students to look at this site ahead of time to decide where they wish to live.

**Other Useful Links**

Life at Penn State: [https://global.psu.edu/category/life-penn-state](https://global.psu.edu/category/life-penn-state)

Health Insurance: [http://studentaffairs.psu.edu/health/services/insurance/international.shtml](http://studentaffairs.psu.edu/health/services/insurance/international.shtml)

About the College: [http://psbehrend.psu.edu/about-the-college/at-a-glance](http://psbehrend.psu.edu/about-the-college/at-a-glance)

AA: [https://www.auswaertiges-amt.de/de/ausaussenpolitik/laender/usa-node/](https://www.auswaertiges-amt.de/de/ausaussenpolitik/laender/usa-node/)

DAAD: [https://www.daad.de/laenderinformationen/usa/de/](https://www.daad.de/laenderinformationen/usa/de/)

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**International Office**, Raum R.2.22

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