Information for Partners under Agreement on Student and Staff Mobility
<table>
<thead>
<tr>
<th>Full Legal Name of the Institution</th>
<th>Jyväskylän ammattikorkeakoulu/ JAMK University of Applied Sciences</th>
</tr>
</thead>
<tbody>
<tr>
<td>Erasmus+ Codes</td>
<td>Erasmus code: SF JYVASKY11 Erasmus Charter 29483-EPP-1-2014-1-FI-EPPKA3-ECHE PIC code: 996682955</td>
</tr>
<tr>
<td>Head of Institution</td>
<td>Rector / President Jussi Halttunen</td>
</tr>
<tr>
<td>Institution’s Website</td>
<td><a href="http://www.jamk.fi">www.jamk.fi</a> <a href="http://www.jamk.fi/en/JAMK-information/international/">www.jamk.fi/en/JAMK-information/international/</a></td>
</tr>
</tbody>
</table>
| International Services | - Address: Rajakatu 35, FI-40200 Jyväskylä, FINLAND  
- General questions: international@jamk.fi  
- Agreements: international.agreements@jamk.fi  
- Incoming Exchange Students: incoming@jamk.fi  
- Outgoing Exchange Students: outgoingA@jamk.fi and outgoingB@jamk.fi (see the study fields below)  
- International Services Facebook  
- Brochure for Incoming Exchange Students |
| Head of International Services | |
| Ms Nina Björn | International Relations Manager  
Institutional Erasmus Coordinator  
- Coordination and development of internationalisation at JAMK (education)  
- Erasmus+ programme Institutional Coordinator  
- Coordination of foreign management level visits |
| Coordination of Student Mobility | |
| Mr Ville Sarpo | International Coordinator  
- Administration and coordination of Incoming Exchange Student mobility in:  
  - School of Business  
  - School of Technology  
  - School of Health and Social Studies, incl. Music  
  - School of Professional Teacher Education |
| Ms Alison Doolittle-Suokas | International Coordinator  
- Administration and coordination of Outgoing Exchange Student mobility in:  
  - School of Business  
  - School of Professional Teacher Education |
| Ms Teija Sirola | International Coordinator  
- Administration and coordination of Outgoing Exchange Student mobility in:  
  - School of Technology  
  - School of Health and Social Studies, incl. Music |
| Coordination of Erasmus+ International Credit Mobility | |
| Ms Sanna-Leena Piirainen | International Coordinator  
- Administration and coordination of Erasmus+ International Credit Mobility (i.e. Erasmus+ Global programme) in all Schools incl. both student and staff mobility |
### Planning and development of international affairs, Coordination of Staff Mobility

<table>
<thead>
<tr>
<th>Name</th>
<th>Role</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ms Katja Liimatainen</td>
<td>International Relations Planner</td>
<td><a href="mailto:katja.liimatainen@jamk.fi">katja.liimatainen@jamk.fi</a> +358 40 566 0402</td>
</tr>
<tr>
<td>Ms Minna Junttila</td>
<td>Specialist</td>
<td><a href="mailto:minna.junttila@jamk.fi">minna.junttila@jamk.fi</a> +358 40 588 6533</td>
</tr>
<tr>
<td>Ms Miska Lepistö</td>
<td>International Relations Planner</td>
<td><a href="mailto:international.agreements@jamk.fi">international.agreements@jamk.fi</a> <a href="mailto:miska.lepist@jamk.fi">miska.lepist@jamk.fi</a> +358 50 417 5123</td>
</tr>
</tbody>
</table>

### Academic Advisors of the Schools

<table>
<thead>
<tr>
<th>Name</th>
<th>Role</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr Risto Korkia-Aho</td>
<td>International Coordinator, School of Business</td>
<td><a href="mailto:rkorkia@jamk.fi">rkorkia@jamk.fi</a> +358 40 521 5687</td>
</tr>
<tr>
<td>Ms Milla-Maarit Salo</td>
<td>International Coordinator, School of Professional Teacher Education</td>
<td><a href="mailto:milla-maarit.salo@jamk.fi">milla-maarit.salo@jamk.fi</a> +358 40 764 2587</td>
</tr>
</tbody>
</table>

At **School of Technology** and **School of Health and Social Studies** there are several Lecturers who serve students, staff and partners in cooperation as academic advisors. Contact through International Services. In matters concerning mobility please contact first the International Services teams above who will then contact the appropriate persons at Schools.

### Information for Incoming Exchange and Double Degree Students

- **Compiled information for exchange students**
  - www.jamk.fi/For-incoming-exchange-and-double-degree-students

- **Exchange Study Programmes offered and Courses taught in English**
  - www.jamk.fi/Study-Programmes-and-Courses-offered-for-Exchange-and-Double-Degree-Students
  - The courses for the next academic year will be published on our website about six months prior to the beginning of the next semester.

- **Credits/Credit hours per academic year**
  - The student’s yearly workload is 1600 hours corresponding to 60 ECTS Credits. If the annual hours are allocated to 40 weeks, the workload for each week is 40 hours. Respectively, the total workload for a semester is 800 hours of student work (30 ECTS credits). **One ECTS credit is equivalent to about 27 hours of student work.** This can consist of contact lessons, online learning, group work, independent study, preparation for exams, exams, etc.

- **Assessment, ECTS, guidance, student workload, exams, study culture**

- **Academic year and semester dates**
  - www.jamk.fi/General-Information-for-Exchange-and-Double-Degree-Students

- **Language of instruction**
  - The courses for exchange students are taught in English

- **Is a Finnish language course organised for incoming students?**
  - Yes

- **Nomination deadlines**
  - 15 **April** for the following autumn semester/academic year
  - 15 **October** for the following spring semester
Nominations must be sent by using our online form: [https://www.webropolsurveys.com/S/2BE4175733369177.par](https://www.webropolsurveys.com/S/2BE4175733369177.par)

Late nominations may be accepted, but the **actual application must be completed within the application deadlines!**

| **Application deadlines** | **15 April - 15 May** for the following autumn semester and the following academic year  
**1 October - 31 October** for the following spring semester |
|---------------------------|---------------------------------------------------------------|

**Admission approval/rejection**

- For exchanges starting in the autumn semester the letter of acceptance and practical information will be sent by week 23 (beginning of June).
- For exchanges starting in the spring semester the letter of acceptance and practical information will be sent by week 47 (end of November).

**Application Procedure**


**Admissions Criteria**

[www.jamk.fi/Admissions-Criteria-for-Exchange-and-Double-Degree-Students](http://www.jamk.fi/Admissions-Criteria-for-Exchange-and-Double-Degree-Students)

**Required language skills**

- Home institution is responsible for checking students’ language skills. Any written proof of English proficiency (language testing) is not however required

**Students with disabilities**

[www.jamk.fi/Accessibility-in-Exchanges](http://www.jamk.fi/Accessibility-in-Exchanges)

**Orientation**

Orientation for Exchange Students takes place at the beginning of each semester (end of August/beginning of January and beginning of February for School of Business)  
[www.jamk.fi/Services-for-Foreign-Students](http://www.jamk.fi/Services-for-Foreign-Students)

**Services for exchange students (e.g. tutoring, Friend Family Programme)**

[www.jamk.fi/Services-for-Foreign-Students](http://www.jamk.fi/Services-for-Foreign-Students)

**Accommodation**

[www.jamk.fi/Accommodation-for-Exchange-and-Double-Degree-Students](http://www.jamk.fi/Accommodation-for-Exchange-and-Double-Degree-Students)

JAMK provides necessary information concerning housing, but does not guarantee housing for the Exchange Students. The Exchange Students are responsible for arranging/applying for the accommodation independently. The lessor always makes the final decision on renting the apartment.

**Visa, residence permit and right of residence**


**Insurance**


**Arrival**

Jyväskylä is located about 250 km from the capital of Finland, Helsinki. We recommend to take a train or bus from Helsinki to Jyväskylä.  
Websites with information on the schedules and costs are available at:

- Railways: [www.vr.fi](http://www.vr.fi)
- Bus: [www.matkahuolto.fi](http://www.matkahuolto.fi)/ [www.onnibus.com](http://www.onnibus.com)

You may also fly from Helsinki to Jyväskylä Airport, but as the airport is about 25 km outside of the city, be prepared to pay for a taxi (around 60 EUR) from the airport to the city as there are no shuttle buses. Taxis accept credit cards or cash.


**Transcript of records**

Sent twice a year:
- For autumn semester within 5 weeks after all the grades have been given or by the end of February at the latest
- For spring semester/the whole academic year within 5 weeks after all the grades have been given or by the end of September at the latest

**Study material**

A student may have to acquire study materials and in that case has to cover the costs.
| **Approximate monthly costs**  
(in Euros) | 750€ |
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<tbody>
<tr>
<td><strong>Food</strong></td>
<td>Approximately 2,60 €/meal at the student cafeteria.</td>
</tr>
<tr>
<td><strong>City transportation</strong></td>
<td>A single ticket bought in the bus costs about 3,00€. Students can also acquire student priced travel cards. See more information at <a href="http://linkki.jyvaskyla.fi/english">http://linkki.jyvaskyla.fi/english</a></td>
</tr>
</tbody>
</table>
| **Students’ organization** | Student Union JAMKO  
Tutoring (buddy system), Survival kits and student ID cards  
kvtutor@jamko.fi, [www.jamko.fi/en/](http://www.jamko.fi/en/) |
| **Websites for other useful information for incoming international students** | JAMK University of Applied Sciences - [www.jamk.fi](http://www.jamk.fi)  
Facebook: [https://www.facebook.com/JAMK-University-of-Applied-Sciences-International-Services-331193510232341/](https://www.facebook.com/JAMK-University-of-Applied-Sciences-International-Services-331193510232341/)  
Facebook for Exchange students: link to the group will be sent when the student is accepted  
Finnish Immigration Service: [http://www.migri.fi/frontpage](http://www.migri.fi/frontpage)  
**Travel Websites**  
City of Jyväskylä - [www.jyvaskyla.fi](http://www.jyvaskyla.fi)  
Discover Finland - [http://finland.cimo.fi](http://finland.cimo.fi)  
Virtual Finland - [http://virtual.finland.fi](http://virtual.finland.fi)  
Travel in Finland - [www.travel.fi/int](http://www.travel.fi/int)  
Weather - [www.foreca.com/eng/weather](http://www.foreca.com/eng/weather)  
Finland - [www.visitfinland.com](http://www.visitfinland.com) |

### Information for partners and visitors

|-------------------------|---------------------------------------------------------------|
| Information for Visitors (e.g. teacher or other staff member planning to visit JAMK) | [www.jamk.fi/For-visitors](http://www.jamk.fi/For-visitors)  
Staff members with disabilities: [http://www.jamk.fi/accessibility-in-exchanges](http://www.jamk.fi/accessibility-in-exchanges)  
Recommended language skills for Erasmus teachers/staff members: B2 |