Internships in Germany and abroad
Guidebook for companies and students
"Unless you try to do something beyond what you have already mastered, you will never grow"

Ralph Waldo Emerson

Table of Contents

<table>
<thead>
<tr>
<th>Section</th>
<th>Pages</th>
</tr>
</thead>
<tbody>
<tr>
<td>Editorial</td>
<td>03</td>
</tr>
<tr>
<td>Rosenheim University of Applied Sciences</td>
<td>04</td>
</tr>
<tr>
<td>Academic programmes at a glance</td>
<td>06</td>
</tr>
<tr>
<td>Bachelor’s degree programmes</td>
<td>07–14</td>
</tr>
<tr>
<td>Master’s degree programmes</td>
<td>15–17</td>
</tr>
<tr>
<td>FAQs on Internships</td>
<td>18–20</td>
</tr>
<tr>
<td>FAQs on the &quot;Dual International&quot; programme</td>
<td>21–22</td>
</tr>
<tr>
<td>Benefits for companies</td>
<td>22</td>
</tr>
</tbody>
</table>

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Ladies and Gentlemen,
Dear students,

Extensive work experience forms an integral part of studying at Rosenheim University of Applied Sciences. The following pages will provide you with information about the university and individual courses. Other important points that need to be taken into consideration by companies looking to hire a student as an intern are also explained.

Studying at Rosenheim University of Applied Sciences is designed in such a way that students not only acquire theoretical knowledge in line with the latest research, but are also able to use this knowledge in practice at the same time. A practical semester is thus an inherent part of every Bachelor’s degree programme. This is why we are always on the lookout for new companies to work with us and offer our students interesting internships in Germany and abroad.

This partnership is certainly of benefit to both sides. After all, the challenging practical teaching at Rosenheim University of Applied Sciences prepares our students in the best possible way for the many varied requirements of working life. I look forward to working with you in opening new doors for our students.

With best regards

Prof. Heinrich Köster
President of Rosenheim University of Applied Sciences
Rosenheim University of Applied Sciences

Attractive place to study with an international reputation
Rosenheim University of Applied Sciences is situated in one of Germany’s most beautiful landscapes between the Alps and the Chiemsee, just an hour’s drive from the Bavarian capital Munich and the Austrian city of Salzburg. With its special flair and its unique location between the Alps and the Chiemsee in particular, Rosenheim city and region are an attractive place to study in one of Germany’s most beautiful landscapes.

INFO BOX
Zahlen und Fakten:
• founded in 1971
• approximately 150 professors and 200 lectures
• approximately 180 employees
• more than 100 laboratories and workshops
• 31 courses of studies
• around 70 partner universities worldwide

5.800
Students

Studying – with a practical focus
The university’s key areas of expertise are business, technology, design and healthcare studies. The 5,800 students benefit from challenging teaching that offers them above average career prospects.

A characteristic feature is the strong practical focus of their education. While studying, the students are given various opportunities to work together with trade and industry – e.g. in the form of study projects, excursions, work experience, Bachelor’s and Master’s theses. They are therefore best prepared for the demands of business and acquire the skills that are required and sought after by companies before they finish their studies.

The university’s infrastructure in terms of technical facilities and staff, with more than 100 laboratories and workshops on campus, an excellent staff-to-student ratio and close contact between students and lecturers, guarantees a high standard of teaching based on the latest educational methods. During their studies, students take part in – at times international – applied research projects.
Rosenheim University of Applied Sciences trains specialists in professions and industries of the future, not just in innovative courses such as Business Mathematics, Energy and Building Technology, Mechatronics and Healthcare Management. Skilled staff with expertise in these areas are currently sought after in the labour market and demand for them will continue growing in the future.

Time and again the university affirms its traditional leading position as a centre for education and further training in the fields of Wood Technology and Wood Building. Graduates from the Faculty of Wood Technology and Construction are known around the world as "Rosenheimers" and are valued by industry experts for their highly qualified, practical and market-focused training.
Academic Programmes at a Glance
Bachelor’s and Master’s Programmes

Bachelor’s Degree Programmes
The bachelor’s programmes are comprised of 7 semesters (full-time students), divided into 6 theoretical and 1 practical semester.

Master's Degree Programmes
The master’s programmes are comprised of 3 full-time semesters. Degrees in Technology Studies may also be completed as a part-time programme in 6 semesters.

BUSINESS STUDIES
• Business Administration (B.A.)
• Business Mathematics – Actuarial Science (B.Sc.)

TECHNOLOGY STUDIES
• Electrical Engineering and Information Technology (B.Eng.)
• Energy and Building Technology (B.Eng.)
• Wood Technology (B.Eng.)
• Wood Building and Construction (B.Eng.)
• Computer Science (B.Sc.)
• Interior Engineering (B.Eng.)
• Plastics Engineering (B.Eng.)
• Mechatronics (B.Eng.)
• Production Engineering (B.Eng.)
• Business Information Systems (B.Sc.)
• Business Administration and Engineering (B.Eng.)

DESIGN STUDIES
• Interior Architecture (B.A.)

HEALTHCARE STUDIES
• Healthcare Management (B.Sc.)
• Physiotherapy (B.Sc.)
• Nursing (B.Sc.)

→ www.fh-rosenheim.de/study_opportunities.html

EXECUTIVE MASTER’S DEGREE PROGRAMMES
Rosenheim University of Applied Sciences also offers various programmes for professionals with a degree. For further information visit
→ www.fh-rosenheim.de/professionals.html
Bachelor’s Degree Programmes

Business Studies

Business Administration
The Business Administration programme in Rosenheim is marked by its intense focus on practical experience. The programme emphasizes the effective, market-oriented transfer of business theory to practice. Close contacts to regional and international companies ensure application-oriented projects and final theses that prepare students well for their future careers. Theoretical knowledge is deepened and applied in case studies and corporate strategic planning simulations. Students have the opportunity to select from a wide variety of specialisations, such as controlling, (digital) marketing, international economics and business law, or business information systems.

Business Mathematics – Actuarial Science
The Business Mathematics – Actuarial Science programme has been specifically designed to meet the current business demand for applied mathematicians. In addition to the fundamentals of mathematics, this course of studies focuses on actuarial science and statistics, as well as specific topics from the fields of computer science and business administration. Students learn to assess complex operational processes, analyse them with modern mathematical methods and implement successful, real-world solutions with the help of IT tools. As a result, graduates are well prepared for careers in the insurance and banking sectors, as well as firms specializing in professional services such as management consulting, auditing, accounting, IT and more.
Bachelor’s Degree Programmes
Technology Studies

Electrical Engineering and Information Technology
The coursework for Electrical Engineering and Information Technology begins with a solid foundation in the principles of engineering and IT. This knowledge is subsequently deepened through scientific and practice-oriented specialisations in automation or communication technology. The theoretical information presented in the lectures is reinforced through work on real-world applications. In this course of study, emphasis is placed on the areas of robotics, data transmission technology and chip development. A central goal of this degree programme is to provide an understanding of the interaction of various system components and of hardware and software.

Energy and Building Technology
Today it is possible to reduce the energy consumption of buildings by 40 percent. The development, improvement and proliferation of these modern technologies is a true challenge, and Rosenheim University of Applied Sciences trains experts to meet these issues head on. Students of Energy and Building Technology gain comprehensive knowledge in the fundamentals of engineering and then gain specific know-how in the areas of energy supply, energy transport and energy usage in buildings. Graduates are well prepared for careers in electrical power generation, power plant engineering and energy-efficient construction.

* By the end of the 3rd semester: proof of preparatory vocational training (Vorpraxis) lasting 12 weeks.
* By the end of the 3rd semester: proof of preparatory vocational training (Vorpraxis) lasting 10 weeks.
Wood Technology

For more than 80 years, first-class wood technology specialists have been trained in Rosenheim. This degree programme takes place in the most modern laboratories and workshops. A majority of the equipment comes directly from machine manufacturers and is often replaced after just three years, so that Rosenheim students are always able to learn from the most current technological developments. During their studies, students take part in a variety of projects, complete internships and visit companies. The roots of our university lie in wood engineering. This is clearly present in campus life and the numerous university traditions, such as the wearing of the “Holzer Hat”, the campus “Holzer Band” and the close-knit relationships between students. It does not end with graduation: the network of Rosenheimers spans the globe. Professors of Wood Technology and Construction are recognized branch specialists.

Wood Building and Construction

The degree of Wood Building and Construction trains recognized specialists in the areas of development, construction and planning of wooden structures, as well as the production and distribution of timber construction, prefabricated houses and construction components, business management, restorations and much more. This course of studies demands a strong personal affinity for mathematics and natural sciences as well as an interest in the material wood and the construction industry. Great care is taken to ensure a diverse, qualified and interdisciplinary education. There is a worldwide demand for graduates, who can choose from career opportunities in business, the administration of public services as well as freelance work.
Computer Science
The Rosenheim Computer Science programme is characterised by its application-oriented instruction, which prepares students for a career as an IT specialist. Rosenheim University of Applied Sciences is particularly strong in the area of software development for small and mid-sized businesses, maintaining close contact to companies throughout the region through collaborative projects. In this way, students have the opportunity to analyse, evaluate and compare business processes, while investigating opportunities for improvement. Besides software development and maintenance, exciting opportunities await graduates in sales and marketing, management and consulting for manufacturers, users or software companies as well as in research and education.

Interior Engineering
The degree of Interior Engineering at Rosenheim University of Applied Sciences is one-of-a-kind within German-speaking countries. As future project engineers, students gain qualifications in business administration, production engineering and construction. Throughout the course of studies, special attention is paid not only to wood, but also to the materials glass and metal. Students are prepared to solve problems in product development and design, to develop functional structures, to plan production processes and to implement and market these solutions while keeping economic factors in mind. Related tasks include cost calculations, material procurement and process optimisation. Graduates are frequently active in the interior engineering of retail properties, hotels, airplanes and ships, in furniture production and in the modernisation or revitalisation of entire buildings.

Plastics Engineering
The degree of Plastics Engineering provides a practice-oriented education in engineering science focused on the field of plastics technology, from product and material development to materials processing. Great value is placed on the hands-on training at the university’s technical center, which features the latest generation of machinery and a clean room. The curriculum is regularly adjusted to accommodate the newest advancements. Additionally, students gain substantial experience in project management by means of project work over the course of two semesters, with tasks set by industry partners.
Production Engineering

An education in Production Engineering combines advanced studies of mechanical engineering with the fields of electrical engineering, information technology and business administration. Special attention is paid to the areas of product development, production, product applications, industrial engineering, operational management and automation – in the sectors of manufacturing and process technology, as well as machinery and plant engineering. This applied programme is characterised by a high number of projects, which are conducted in fully-equipped laboratories. Furthermore, the range of courses in Rosenheim encourages students to follow their individual interests and inclinations: students may choose from ten specialisations in the areas of production technology, process engineering and project management, and around 30 elective subjects are available.

Mechatronics

The Mechatronics course of studies is composed of elements from classical mechanical engineering, electrical engineering, electronics and information engineering. The Rosenheim model optimally intertwines theory with industrial practice, with each of the seven semesters beginning with a three-month-long theoretical block, followed by a practical section with a partner in industry. Over the course of these alternating theoretical and practical modules, students learn to comprehend and develop technical products and production equipment. Furthermore, students have the opportunity to gain insight into the interconnection of economic and organisational aspects in this sector.

Business Information Systems

The current demand for IT business engineers is enormous. These specialists deal with the design and operation of computer-based information and communication systems in businesses. The development of business management software, hardware or software sales, the creation of commercial applications systems for administrative applications or IT-related client consultation are only a few examples of the possible careers open to graduates. The goal of this programme is to train students to be comprehensive experts, who feel just as comfortable in business administration as they do in computer science, and who can act as an “interpreter” between both worlds.
Business Administration and Engineering

The course of studies for industrial engineers not only provides technical expertise, but also develops management and social skills. Particular emphasis is placed on the ability to holistically comprehend structures and processes and to achieve common goals. Students are trained in the commercial assessment of technical problems, the implementation of innovative solutions based on sound business principles and the identification of the effects of these decisions on employees, technology, the market and the environment. These abilities come to good use in careers in marketing, sales, project management, purchasing, production planning, materials management, logistics, quality assurance or facility management. During the course of studies, students have the opportunity to conduct industrial projects in cooperation with partner corporations.

Bachelor’s Degree Programmes

Design Studies

Interior Architecture

Creativity, design skills and sensibility in the formation of new concepts and detailed solutions are at the heart of studies at the Faculty of Interior Architecture. The focus of the course lies in the areas of designing, drafting, illustration and construction, building economics and lighting. The thoughtful and creative conception of interior space and spatial forms such as furniture, car interiors and exhibition facilities are central to our broad-ranging course of studies, which is comprised of a diverse mix of theoretical and practical subject matter. Successful graduates of our programme find professional work not just in the fields of interior design and architecture, but also in areas such as conceptual exhibition design, exhibition stand construction, communication design, furniture design and construction and product design.
Bachelor’s Degree Programmes

Healthcare Studies

Healthcare Management
The Healthcare Management degree programme combines the fundamentals of business administration and method competence with comprehensive practical knowledge of the healthcare industry. By focusing on scientific and methodological topics, empirical social research as well as a range of scientific theories and concepts, this business programme specially designed to meet the demands of the healthcare industry is one-of-a-kind in Germany. Internships, projects with real clients, fieldwork, case studies and guest speakers from leading companies and organisations in the healthcare industry are fully integrated in curriculum. After receiving their degree, graduates are qualified to work throughout the healthcare sector, in businesses such as clinics, rehabilitation and restorative health centres, medical and pharmaceutical companies, as well as for health insurance companies and other service providers.

Physiotherapy
Structural changes within the healthcare system have increased the occupational demands on physical therapists. A scientifically sound and interdisciplinary approach, alongside fundamental knowledge of business management, has increasingly grown in importance. The cooperative education programme in Physiotherapy at Rosenheim University of Applied Sciences, offered in collaboration with the Technical College for Physiotherapy at the RoMed Clinics in Wasserburg, addresses these needs. Practical
and theoretical content go hand-in-hand throughout the curriculum, and students receive extensive preparation for their future careers through practical seminars as well as internships at institutes of health such as hospitals, physical therapy clinics and rehabilitation centres. Upon completion of their studies and bachelor’s thesis, students may take the state licensing exam for physiotherapists.

**Nursing**

The result of society’s altered age structure and with it advancing demographic change is an enormous shortage of skilled staff in the healthcare sector. In order to counter this, the Federal Ministry of Health is promoting academic training that supports evidence-based action and efficient work organisation. Rosenheim University of Applied Sciences is committed to assisting with this and offers a Bachelor’s Degree Programme in Nursing with integrated training. Intensive practical training in interaction with patients and solid academic teaching on theory form the framework of a successful education.
Master’s Degree Programmes
Business Studies

Management and Internationalisation of Medium-Sized Businesses
The Master’s degree programme in Management and Internationalisation of Medium-Sized Businesses is conceived as an applied post-graduate course based on solid business principles. It offers graduates who already hold a first degree (a Bachelor’s degree or a German “Diploma”) the opportunity to continue their studies toward the goal of attaining a Master of Arts degree. The aim of this course of studies is to develop the comprehensive skills that will enable those in upper and middle managerial positions in small and medium-sized enterprises (SMEs) to professionally and responsibly engage with increasingly globalised and international markets.

Technology Studies

Applied Research and Development
The focus of this Master’s Programme lies in the active participation of students in current research projects of Rosenheim University of Applied Sciences. During their project work they get individual support by a professor being the mentor of the project. Creative young academics in research may select their curriculum from the broad range of the faculty of engineering and thereby set individual priorities. Graduates of the Master’s programme score with their capacity for independent scientific work and experience in the implementation of industrial research and development projects. The career opportunities are excellent.
Electrical Engineering and Information Technology (in English)
In the electro-technical sector, students’ qualifications should be focused on mathematic and natural scientific principles, as well as on important application-oriented areas. Using an interdisciplinary approach, students develop a deep understanding of system interrelationships, especially with regard to automation and communications technology. Students can choose from a large variety of technical specialisations. The Master’s programme prepares students for demanding careers in IT and electrical engineering with rapid entry to project management positions and leadership responsibilities, particularly in international businesses.

Computer Science
The goal of this course of study is to reinforce and refine skills in informatics and computer science with a solid founding in scientific principles. The combination of wide-ranging specialist expertise and comprehensive methodology fosters the development of analytical and creative problem-solving skills among students. These skills are notably applied to the design and development of hardware and software systems. Successful graduates are well trained in the application of scientific methods and solutions to complex problems of informatics, both in industry as well as in applied research and development.

Engineering (in English)
Technology shapes our lives - it develops at a breath-taking pace, it poses increasingly complex challenges and offers almost unlimited career opportunities. In order to meet the great demand for skilled specialist and management staff, Rosenheim University of Applied Sciences devised the application-focused Master’s Degree Programme in Engineering with lectures conducted in English. By advancing and specialising knowledge acquired at Bachelor level, as well as offering a wide variety of interdisciplinary content, this course prepares students for demanding engineering activities as well as a fast track into project and leadership responsibility, primarily in international companies.

Wood Technology (in English)
This international Master’s programme in Wood Technology qualifies graduates for leadership positions in the global timber industry. The emphasis of the degree is the enhancement of personal skills and competencies, including the latest techniques and technologies, as well as active cooperation in research and industry projects. The practical yet highly scientific training and the individual mentoring of each student by a personal advisor belong to the strengths of this course, which is unique in Europe.
Business Administration and Engineering
The Master’s in Business Administration and Engineering enables students to deepen their professional competence, applied methods and interpersonal skills with a view to both technological and business expertise. In particular, the student should develop and strengthen his or her ability to analyse and think holistically. The broad education allows students to act responsibly in business and society and encourages the adept use of scientific findings and methods in a professional environment. During their course of studies, students acquire skills in consulting, planning, designing and monitoring of technological and business systems. These skills allow graduates entrance to a wide variety of management areas, from production control to logistics, and from technical sales to organisational development and process optimisation.

Design Studies

Interior Architecture
The Master’s programme in Interior Architecture provides national and international university graduates in the fields of architecture, interior design and related fields with the opportunity to deepen and enhance their skills. The instructional focus revolves around the interdisciplinary planning and design of interior spaces, as well as conceptual design and product development. Typically, interdisciplinary projects are developed with partners in industry and research. Some examples include spatial objects like counters or kitchens, complex exhibition displays, interiors of vehicles and aircraft, salesrooms and stands for trade fairs or museums, interiors for the hotel and food industries, offices, schools, hospitals and residential areas.
FAQs on internships

What is an internship?
As a "practical university", Rosenheim University of Applied Sciences prepares students specifically for their future work in trade and industry. This is why all of the Bachelor’s degree programmes include a practical semester. An internship usually means a temporary full-time position at a company or organisation where the student can apply his/her theoretical knowledge and the company or organisation can benefit from his/her assistance.

What is the purpose of an internship?
The purpose of an internship is to allow students to get to know the working methods of a company in practice and by doing so ensure they are better prepared for their later working life in trade and industry. At the same time, the companies benefit from their trainees in that they gain young, enthusiastic employees with the latest academic expertise from their studies. This enables a successful exchange between teaching and practice.

How long does an internship last and when does it take place?
The 5th semester is set aside as the practical semester and so the students will have completed their foundation subjects by then. Most courses require 18 weeks of work experience, some require 22 weeks. This means that you can employ your intern for at least four months or a little longer by request. Students normally cannot spend longer than six months in internships, however, for study-related reasons. Internships in the winter semester usually start in August, September or October; in the summer semester they start in February or March.

What tasks can the intern take on?
The tasks should give the students the opportunity to develop their own skills and apply their theoretical knowledge in practice at the company. Depending on the course and the sector in which the company operates, interns can be included in e.g. project-related, administrative or technical tasks. Following an induction period, students always enjoy being able to take on a level of responsibility.

How do I contact Rosenheim University of Applied Sciences?
You can contact the Internship Office via the contact details listed on Page 23. Our colleagues there will be able to help you find the best way to contact students from Rosenheim University of Applied Sciences. You can also publish a traineeship offer on our internal online job market free of charge.
As a company, how can I use the internal online job market to advertise traineeship offers?
If you would like to use this service, please register with the internal job market at www.fh-rosenheim.de/firmen/interner-stellenmarkt. Your registration will then be activated via a confirmation e-mail. Using your login details for the Rosenheim University of Applied Sciences homepage, you can sign in and publish your internship offers.

Which countries take part in the ERASMUS+ programme?
The EU programme ERASMUS+ offers students the opportunity to carry out traineeships in another EU country and receive financial support for doing so. There are currently 32 countries taking part in the ERASMUS+ programme: all 28 EU member states as well as Turkey, Iceland, Lichtenstein and Norway. Students can apply for funding for traineeships in one of the countries taking part in the ERASMUS+ programme at the International Office at Rosenheim University of Applied Sciences.

How much supervision does the student need?
A student on traineeship always needs a certain amount of supervision. This should include, for example, an induction, regular feedback and monitoring. Rosenheim University of Applied Sciences can assist you at any time should you have questions regarding student supervision.

How much do I have to pay the students?
The vast majority of students of Rosenheim University of Applied Sciences find a paid internship. The amount they receive depends heavily on the particular company’s ability to pay. If you are not able to offer the intern a wage for work experience, you may be able to cover other costs, such as rent or travel expenses, subsistence costs or such like.

How will my company benefit from hiring an intern?
By the time they reach their practical semester, students have the basic knowledge and skills in a specialist field of their subject. They also have various general skills such as presentation techniques, analytical thinking, a communicative manner, report writing skills, computer skills, creativity, etc. This means the trainee is able to work like an employee, but is more affordable for the company. Companies also keep up-to-date with current academic teaching and research through their trainees.

What obligations do I have to the trainee as an employer?
Work experience is seen as a trilateral relationship between you, the student and the university. All three parties must sign a training contract which sets out the work experience terms and conditions. The training contract is available for you and students to view in several languages on the university website:
www.fh-rosenheim.de/internship.html
What does the company have to do for the intern?
The company must be prepared to sign a training contract with the trainee and the university and issue a certificate at the end of the period of work experience. The trainee should also be provided with a supervisor or mentor. The company offering the trainee position should also be willing to make a contribution to the trainee’s living costs, whether this is financial or other material assistance.
Promoting the international expertise of dual students
Practical semesters abroad are increasingly popular with dual students. It is also a good opportunity for companies to assist with the dual students' international training. In this way, students learn about work processes and cultures in other countries.

Are companies already making use of the opportunity of foreign work placements?
According to statistics, around a third of companies are making use of the opportunity to send dual students abroad for work experience placements lasting between one and six months. The majority of partner companies regard practical semesters as more important than foreign study semesters when it comes to acquiring international skills.

Are foreign work placements suitable for SMEs, too?
It is no longer just the major groups but also a large number of SMEs in Bavaria that operate in international markets and have branches abroad. As a result, companies require not only employees with social and professional skills but also individuals who can move in international circles.

What added value is offered by a stay abroad?
Seeing the bigger picture promotes the personal development of young people. The stay abroad also adds value in terms of your company's future, which depends for the most part on the potential of your employees. Dual training programmes can be internationalised in various ways and thus present students with various opportunities to:
- improve skills in one or several foreign languages
- enhance social skills and promote character formation
- acquire knowledge of foreign working procedures and processes
- develop abilities to work independently and responsibly
- expand horizons and think in new and different ways
- learn more about the cultural norms of the country in which your markets and branches are based

How else can I train "dualis" with a foreign focus?
In order to prepare your future employees for international work, your company can also involve your dual students more in foreign-based daily activities during their work experience. You can also propose topics for project work and theses with an international focus.
Do I need to have a branch abroad in order to offer a stay abroad?

You do not necessarily have to have a branch abroad. Perhaps you have a supplier or a potential partner with whom your duali could carry out work experience.

More information on internationalisation in dual studies can be found at → www.hochschule-dual.de/unternehmen/internationales/index.html

Benefits for companies

→ Qualified, highly motivated and affordable temporary employees
→ Opportunity to recruit qualified young professionals and save on recruitment costs in the future
→ Contact with Germany’s future management staff
→ Access to university expertise
→ Increased awareness of your company among the academically trained
→ Increased appeal of your company
Service provided to companies by Rosenheim University of Applied Sciences: Publish internship offers on the university's internal job market

The university can help you make students aware of your company. For example, you can publish internship offers on the university’s internal job market free of charge or participate in an event where you can present internship opportunities directly to students.

→ www.fh-rosenheim.de/firmen/interner-stellenmarkt/

If you are interested in company presentations and workshops, the Career Center is available to assist you in its role as the link between companies and students. More information on this can be found at

→ www.fh-rosenheim.de/unternehmen_hochschule.html

Companies can also participate in the job fair Industrie- und Kontaktmesse Rosenheim ("IKORO" for short). The job fair is held on university campus every year in May. It offers companies the chance to present themselves to students, establish direct contact with students and collect possible job applications.

Contact details

Internship Office
Telephone +49 8031 805-2158
praktikantenamt@fh-rosenheim.de
→ www.fh-rosenheim.de/internship.html

International Office
Telephone +49 8031 805-2761
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→ http://www.fh-rosenheim.de/en/international/