Information for International Guest Lecturers
International Office

Welcome to TH Rosenheim
With our invitation for guest lecturers from international partner universities, we aim
• to provide block courses taught in English for international and German students,
• to introduce new concepts and methods of teaching approaches from abroad,
• to motivate students to complete part of their studies in another country.

Your options – guest lectures at TH Rosenheim
• Time slots for the teaching stay may vary (minimum: 8 x 45 minute lessons)
  1. Visiting lectures as part of an established lecture or lecture series
  2. Block courses for one or two weeks with ECTS credits (most popular option)

Financial support
Travel expenses depend on the distance travelled and are calculated using the distance calculator. The following amount will be reimbursed per visit:

<table>
<thead>
<tr>
<th>Travel expenses</th>
<th>10 – 99 km:</th>
<th>20 EUR</th>
<th>2,000 – 2,999 km:</th>
<th>360 EUR</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>100 – 499 km:</td>
<td>180 EUR</td>
<td>3,000 – 3,999 km:</td>
<td>530 EUR</td>
</tr>
<tr>
<td></td>
<td>500 – 1,999 km:</td>
<td>275 EUR</td>
<td>4,000 – 7,999 km:</td>
<td>820 EUR</td>
</tr>
<tr>
<td></td>
<td>8,000 km or over:</td>
<td>1,500 EUR</td>
<td></td>
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</tbody>
</table>

| Living costs         | 160 EUR per day until the 14th day of lectures |
|                      | 112 EUR per day from the 15th day of lectures |
| Important:           | Confirmation of visiting lectures is required |

| Other costs          | Other costs will not be reimbursed (i.e. shopping, restaurants, taxis) |

Contact us
International Office
international@th-rosenheim.de
www.th-rosenheim.de/en/international/incoming-staff

For your stay at TH Rosenheim
Please get in touch – we will be happy to help.

For financial support
Send us your application form and CV.
Payment

The financial support, e.g. travel and living costs, will be transferred to your bank account after your visit. The financial support for visiting lectures in December will be transferred in advance. Payments for living costs can only be made if the “confirmation of visiting lectures” form is provided. No other documents (i.e. booking confirmation) are needed.

Please note

As a visiting lecturer you are responsible for

- **ensuring adequate health, accident and personal liability insurance** covering your entire period of stay at TH Rosenheim. The DAAD (German Academic Exchange Service) offers an affordable, combined health, accident and personal liability insurance package to scientists coming to Germany from abroad. More information can be found [here](#), including the Terms and Conditions.

- **organising your visa, if required.** Detailed information on visa requirements for your home country can be found on the [website](#) of the Federal Foreign Office.