

# **Privacy policy**

### for the processing of personal data in connection with the use of the counselling services of the TH Rosenheim

In this data protection declaration we inform you about the most important aspects of data processing in connection with the use of the advice centres of the TH Rosenheim.

#### Data use and access

By voluntarily making use of the counselling services of the TH Rosenheim, you agree that personal data such as

- name, first name
- e-mail / telephone number
- course of study and (intended) degree
- semester
- information on the course of studies
- brief documentation of the counselling interview, e.g. contents of the interview, arrangements will be processed for the purpose of establishing contact and fulfilling the counselling mandate.

<u>Counselling can, of course, also take place anonymously.</u> In this case, no data is recorded, only an anonymous contact (e.g. "student") appears in the statistics.

Counselling can take place in person, by telephone as well as online and with digital tools.

Only employees of the respective counselling centre have access to your data. Anonymous statistics on the number of counselling sessions are compiled and only used internally in order to evaluate the frequency and continuous improvement of the counselling services.

### **Duration of storage**

The data is only stored until the counselling case is closed.

## Legal information

### Legal basis

We collect your data on the basis of your consent (Art. 6, Para. 1 lit. a DSGVO) or, if applicable, in the context of student counselling also on the basis of other legal foundations (Art. 82 BayHIG).

#### **Rights**

You have the right to obtain information about your data stored by us and to have it corrected if it is incorrect. You can also object to the processing and request the deletion of your data. To do so, please contact the office in our company that advises you.

### Responsible person in the sense of data protection law

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### **Data Protection Officer**

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