



# Go Abroad Scholarship Summer School and Research Initiative Funding

## Background to Funding

TH Rosenheim is supported by the programme initiative UAS.International Module B (2021 -2024) of the German Academic Exchange Service, sponsored by the Federal Ministry of Education and Research. The programme enables universities of applied sciences to prepare their students even better for a global labour market. [Learn more.](#)



## Direct Funding of a Stay Abroad by TH Rosenheim

The International Office at TH Rosenheim promotes the outgoing mobility of Master's degree students and doctoral students through scholarships in the project "International Technology Studies at TH Rosenheim". Academic stays for summer schools at universities abroad are supported. In addition, doctoral students are funded for short-term research initiatives and staff weeks at universities abroad.

## Who and what can be supported?

Scholars at TH Rosenheim*	Programme abroad	Funding period	Supported region	Scope of funding
Master's degree students in <ul style="list-style-type: none"> <li>▪ Advanced Industrial Engineering (AIE)</li> <li>▪ (Applied Research and Development in) Engineering Sciences</li> <li>▪ Management and Engineering</li> <li>▪ Wood Technology</li> </ul>	Summer School / Winter School at a university abroad	From 5 days up to 22 days	European Union, Schengen Area	Country-specific flat mobility rate  Country-specific daily stay flat rate
Doctoral students of all fields**	Summer School, Winter School / Research initiative / Job shadowing / Staff week at a university abroad***	From 5 days up to 22 days	Worldwide	Country-specific flat mobility rate  Country-specific daily stay flat rate

\* No funding for the home country is possible for foreign citizens.

\*\* Industry doctoral students (employed by a company more than 50% of annual average) are not eligible for funding.

\*\*\* Within Europe, funding of short-term stays for staff may already be possible [via ERASMUS+](#).



## Frequently Asked Questions

### Where can I find Summer Schools abroad?

To find a Summer School programme, you can check several resources:

- Online portals such as [summerschoolsineurope.eu](https://summerschoolsineurope.eu), [academiccourses.de](https://academiccourses.de) or [NewEngineer.com](https://NewEngineer.com)
- [Summer Schools at partner universities of TH Rosenheim](#) and [partner universities of TH Rosenheim](#)

### What types of stays abroad can be funded or are excluded from funding?

Please contact the International Office to check funding availability. Funding is possible for:

- Stays abroad at a university abroad in presence
- Stays abroad before October of each year

Programmes already funded by DAAD, BayCHINA or BayIND are excluded from funding. There is no funding for programmes in Germany or language courses. TH Rosenheim reserves the right not to pay out daily flat rates for stay if fee waivers and accommodation are provided free of charge by the host university. **Up to 3 applications for the same programme will be considered for funding.**

### Who can apply?

Prior to application, an individual appointment is necessary. Applications are open to:

- Regularly enrolled Master's degree students at TH Rosenheim with enrolment during the entire period of their funded stay\*\*\*\*
- students with German citizenship and foreign students who provide necessary documents (please see check-list)
- doctoral students who prove an employment or a research contract at TH Rosenheim

\*\*\*\* Only students in Master's degree programmes Advanced Industrial Engineering, Applied Research and Development in Engineering Sciences, Engineering Sciences, Management and Engineering, Wood Technology

### To what extent do I receive funding?

The funding is based on a flat rate for mobility and a daily flat rate for stay. The specific flat rates are set by DAAD for each country, please see table 2 for mobility and table 3 for stay on scholarship website. After successful application, TH Rosenheim will sign a funding agreement for mobility and stay in the programme. As this is a flat rate funding, TH Rosenheim does not cover any participation fees or related invoices and costs.

### When should I apply?

Total funds are limited for each year. The scholarships are granted on a first-come-first-served basis of applications for each year. There is no funding after a stay. Submit your application early, **at least 28 days before the start of the stay**, in order to sign the funding agreement and receive the payment in time to cover the costs of upcoming mobility and stay abroad. **Later applications may not be considered for funding.**

### What happens after the application?

Applicants are awarded by a board of faculty members who review the qualification and motivation of the applicant, looking at:

- Academic purpose of stay, e.g. credit transfer into own studies, learning outcomes, input for thesis
- Personal purpose of stay, e.g. language learning, intercultural experience, interest in subject field
- Preparation of the planned stay, e.g. adequate language requirements

If your application is approved, you will receive a **funding agreement**, which you must sign and submit within a maximum of two weeks. After this, the funding will be transferred to your bank account in **one payment** - at earliest paid out six weeks prior to the start of the stay. In any case, no payment will be made if the funding agreement/complete documents are not submitted 14 days prior to the start of the stay.



## Application From

Please complete the application form digitally, and send it together with the required documents to [international@th-rosenheim.de](mailto:international@th-rosenheim.de). Only complete applications can be reviewed.

I apply for a "Go Abroad Scholarship" for my upcoming stay abroad in the extent of a

- country-specific mobility flat rate
- country-specific stay flat rate

by the International Office of TH Rosenheim for

- my participation in a Summer School / Winter School at a university in Europe.
- my participation in a Summer / Winter or a research initiative / job shadowing / staff week at a university worldwide (only doctoral students).

### Personal Data (required)

Family name	_____
First name	_____
Gender	<input type="checkbox"/> female <input type="checkbox"/> male <input type="checkbox"/> diverse
Birthday <i>A legal age of at least 18 years is required.</i>	(day / month / year): _____
Nationality	_____
Current place of residence	Country _____ Street name _____ House no _____ Further details _____ Postcode _____ City _____

### Contact Information (required)

E-mail address <i>E-mail account which you check regularly.</i>	E-Mail: _____
Phone number <i>Please include country code.</i>	Phone: _____ or Mobile: _____



Current Studies (required)

Current degree programme at TH Rosenheim  Subject semester no. (Master's students)	Master's degree programme in: <input type="checkbox"/> Advanced Industrial Engineering (AIE) <input type="checkbox"/> Applied Research and Development in Engineering Sciences (AFE) <input type="checkbox"/> Engineering Sciences (ING) <input type="checkbox"/> Management and Engineering (WI) <input type="checkbox"/> Wood Technology (HT)  In subject semester no. ____  <input type="checkbox"/> Doctoral studies in the field of _____
Matriculation number (Master's students)	_____

Bank information (required)

Account holder name	_____
Banking institute	_____
BIC / SWIFT	_____
IBAN	_____
German TAX ID (Steuer-IdNr)  Responsible tax authority (Finanzamt)	_____  _____

Details of Stay and Funding Period (required)

Name and details of host university abroad	University name _____ Country _____ Street and house no. _____ Postcode _____ City _____
Programme title / Research topic	_____
Duration of stay  <i>Identical with Letter of Admission document</i>	Start date (day / month / year): _____ (first day you have to be present at the host university)  End date (day / month / year): _____ (last day you have to be present at the host university)



Optional details	<input type="checkbox"/> The programme is subject to a participation fee. <input type="checkbox"/> Credit points are awarded for successful participation. <input type="checkbox"/> Programme can be credited to my degree programme at TH Rosenheim (please check with faculty's <a href="#">departmental coordinator</a> ).
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### Motivation

Please describe the personal and academic purpose of your stay as well as your motivation and preparation of the stay (e.g. learning outcomes, language learning, intercultural experiences) – maximum of 700 characters.

## Terms and Conditions of Funding

### Insurance Information

Check your insurance coverage prior to planing your travels

There is **no insurance cover associated with the Go Abroad Scholarship**. Scholars are responsible for ensuring that they have sufficient insurance cover. DAAD offers an international insurance (combined travel health insurance, accident- and personal liability insurance) via a group insurance contract. Information can be found on the DAAD homepage [Destination Abroad - DAAD](#).

### Emergency Situations and Safety Protocols

Important notes on travel advice and warnings

Rosenheim Technical University of Applied Sciences urges participants to inform themselves about and observe the travel and safety advice, and in particular the (partial) travel warnings of the **German Federal Foreign Office**, before commencing their journey and continuously throughout their journey: <https://www.auswaertiges-amt.de/de/ReiseUndSicherheit>

- **Travel advice** provides information on, among other things, a country's entry requirements, medical advice, criminal or customs law specifics. They are regularly reviewed and updated.
- **Safety advisories** draw attention to special risks for travellers and Germans living abroad. They may contain a recommendation to refrain from travelling or to limit travel. Where appropriate, advice is given against travel that is not absolutely necessary or against all travel. The safety advice is also regularly reviewed and updated.
- **Travel warnings** for a country or **partial travel warnings** for regions of a country contain an urgent appeal by the Federal Foreign Office to refrain from travelling to a country or a region of a country. They are only issued if travel to a country or a specific region of a country must be warned against due to an **acute danger to life and health**.

TH Rosenheim advises German citizens, even for shorter stays abroad, to register in the **crisis precaution list of the Federal Foreign Office** (Elektronische Erfassung von Deutschen im Ausland – „Elefant“ –



<https://elefand.diplo.de>). This enables the local representations abroad to quickly contact German citizens in their area of responsibility in crisis and other exceptional situations, if necessary.

If there is a (partial) travel warning issued by the Federal Foreign Office, it is strongly recommended to follow the appeal of the Federal Foreign Office **and to refrain from travelling to the respective region**. If, contrary to the recommendation, the funding recipients decide to travel and stay abroad, TH Rosenheim points out that they do so at their own risk, to the exclusion of any liability on the part of TH Rosenheim.

If the German Foreign Office has issued a (partial) travel warning for the funding recipient's destination country, TH Rosenheim reserves the right to cancel the payment of the scholarship. Funding for stays that have not been taken up may be reclaimed.

**With regard to the ongoing COVID-19 pandemic**, the International Office advises sufficient insurance cover and careful financial provision, even if the stay cannot take place. This may include travel cancellation insurance, refundable transport tickets and housing booking options.

### Declaration of Understanding

*With their application, participants agree to the following regulations.*

I assure the **accuracy of my information provided above**. I am aware that my details may be reviewed, and that any untrue or incomplete information may result in total cancellation or reclamation of my funding.

I am aware that I need to apply at least one month prior to the start of the stay abroad. Funding cannot be applied for stays abroad that have already begun or have been completed.

I am aware that double funding from other public or private funds or scholarships for the same purpose is not permitted. I declare that for the time and purpose of my outlined stay abroad **I do not receive any further funding** by another DAAD scholarship (e.g. PROMOS, DAAD individual scholarships etc.), Auslands-BAföG, ERASMUS scholarship, Fulbright scholarship, Deutschlandstipendium or from other public and private funds. TH Rosenheim reserves the right to request proof of income to verify this.

I am responsible for my **entry and exit into the host country and for my return to Germany**. I know that I must inform myself about the necessary documents and protocols of the transit countries and the host country before applying to the funding. I continuously inform myself and take into account applicable vaccination, testing or quarantine regulations (COVID-19). I am responsible for **valid identification documents, entry permits, sufficient financial resources and insurance cover** for the travel, stay and living abroad and my return to Germany.

After completing my stay abroad, I commit myself to submit the following documents as a proof to TH Rosenheim within **two weeks after the end of funding** (by E-Mail to [international@th-rosenheim.de](mailto:international@th-rosenheim.de)):

- Confirmation of Stay signed by the host university  
At the end of the funding period, please let the host university certify the exact duration and your participation in the programme for the complete funded period (template on scholarship website)
- Testimonial including release statement for publication by TH Rosenheim  
Please send digitally as a Word file (template on scholarship website)

I am also available for contributions in news articles, interviews, testimonials or videos after my supported stay.



If I do not submit the necessary documents on time, the International Office may claim full repayment of my scholarship. I am aware that the academic stay abroad is funded for a maximum of 22 days. A longer stay abroad does not extend my funding or delay the deadline for submitting my documents of proof.

I have no legal entitlement to funding. I agree to repay the entire grant if I do not participate in the stay abroad, terminate the stay abroad before its completion or violate my obligations. I am aware that I am only eligible to receive this funding once in the project period from 2022 to 2024.

Further terms and conditions are outlined in the mutual funding agreement of my stay abroad.

I have read the Funding Description and Terms and Conditions completely and carefully.\*

I have completed the Application Form truthfully and agree to all Terms and Conditions and Declarations of Understanding of this application.\*

**\* = Input is necessary to complete application form.**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Place

\_\_\_\_\_  
Name/Signature



## Checklist for Application Documents

Please submit all the documents required for your application together with the application form.

Master's Degree Students	Doctoral students
<input type="checkbox"/> <b>Completed application form</b> for Go Abroad Scholarship	<input type="checkbox"/> <b>Completed application form</b> for Go Abroad Scholarship
<input type="checkbox"/> <b>Current CV / resume</b>	<input type="checkbox"/> <b>Current CV / resume</b>
<input type="checkbox"/> <b>Current grade confirmation</b> (extract from Online Service Center)	<input type="checkbox"/> <b>Description and schedule of the research project</b> , indicating the specific objective and the required duration of the stay abroad
<input type="checkbox"/> <b>Certificate of enrolment at TH Rosenheim</b> (extract from the Online Service Center), valid for the entire duration of the supported stay abroad	<input type="checkbox"/> <b>Proof of employment with TH Rosenheim</b> (e.g. employment contract, agreement on a research stay), valid for the entire duration of the supported stay abroad
<input type="checkbox"/> <b>Confirmation</b> of acceptance by the host university abroad (template <i>Letter of confirmation</i> on scholarship website or individual admission letter)	<input type="checkbox"/> <b>Confirmation</b> of acceptance by the host university abroad (template <i>Letter of confirmation</i> on scholarship website or individual admission letter)
<b>Additionally for Foreign Applicants</b>	
<input type="checkbox"/> <b>Copy of ID and passport</b> of the native country, both valid at least 90 days after the supported stay abroad <input type="checkbox"/> <b>Copy of residence permit in Germany</b> valid at least 90 days after the supported stay abroad <input type="checkbox"/> <b>Copy of current certificate of residence</b> (Meldebescheinigung) with address in Germany	

## Contact

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