

### Fact Sheet 2025/2026

1

## International Relations Office

Contact Details	PAG 2
Academic Information	
Language of instruction	PAG 4
Academic programme	PAG 4
Academic Calendar	PAG 4
Students' nomination	PAG 5
Learning agreement and Subjects Se	lection PAG 6
Transcript of records	PAG 7
Subjects' requirements and restriction	ns PAG 8

3

# Practical information for incoming students

Arrival dates	PAG 8
Informative meetings	PAG 8
Buddy program	PAG 9
Language support	PAG 9
Accomodation	PAG 10
Cost of living	PAG 10
Health insurance	PAG 10
Documentation for practical courses	PAG 11
Visa	PAG 11

### Contact information

### INTERNATIONAL RELATIONS OFFICE

### Institution details

NAME OF THE INSTITUTION

Universidad de Málaga (UMA)

**ERASMUS CODE** 

EMALAGA01

**WEBSITE** 

www.uma.es

### International office

#### NAME OF THE INTERNATIONAL OFFICE

International Relations Office

#### **ADDRESS**

Edificio Rosa Gálvez (First Floor) Bulevar Louis Pasteur, 35 29071 Campus de Teatinos MÁLAGA

9h-14h, from Monday to Friday (closed during Easter week, Christmas Holidays and August-Summer Holidays)

+34 952 131 111

#### **WEBSITE**

www.uma.es/relaciones-internacionales



orriiuma 🍼



@rriiuma



/relacionesinternacionalesuma



### Contact details

#### Enrique Nava Baro

VICE-CHANCELLOR FOR INTERNATIONAL MOBILITY AND PROJECTS

+34 952 133 203 | vrinternacional@uma.es

#### Elidia Beatriz Blázquez Parra

PRO-VICE-CHANCELLOR FOR INTERNATIONAL **MOBILITY** 

+34 952 136 512 | vra.movilidad@uma.es

#### Mª Carmen Gordo

HEAD OF INTERNATIONAL RELATIONS OFFICE

+34 952 137 860 | jefe.relinternacionales@uma.es



### Erasmus+ KA131

**EUROPEAN MOBILITIES** 

#### Lilian Barranco

PROGRAMME COORDINATOR +34 952 134 144 | lbarranco@uma.es

OUTGOING STUDENT ADVISORS +34 951 953 115 | outgoing@uma.es

#### Patricia Prados/Diana Gardumi

INCOMING STUDENT ADVISORS +34 952 134 283 | incoming@uma.es

### Non-European mobilites

ERASMUS+ KA171 / ISEP / PIMA / LECTURESHIP PROGRAMME / CINDA / UMA INTERNATIONAL PROGRAMME

#### Virginia Escriche

COORDINATOR FOR ERASMUS+ KA171 / ISEP / PIMA/ CINDA / UMA INTERNATIONAL PROGRAMME +34 951 953 114 | vescriche@uma.es

#### Magdalena de la Chica

INCOMING STUDENTS COORDINATOR +34 951 953 116 | incoming@uma.es

#### Magdalena Pieczarka/Cynthia García

ERASMUS+ KA171 STUDENT/STAFF ADVISORS +34 952 136 302 | icm@uma.es

### Patricia Prados/Diana Gardumi

INCOMING STUDENT ADVISORS +34 952 134 283 | incoming@uma.es

#### Noelia García

DICKINSON COLLEGE / TEACHING ASSISTANT PROGRAM COORDINATOR +34 952 132 970 | ta.programs@uma.es

### International agreements

#### Magdalena de la Chica INTERNATIONAL AGREEMENTS

+34 951 953 116 | conveniosinternacionales@uma.es

### Erasmus+ Interinstitutional Agreements

#### Virginia Escriche

ERASMUS+ KA171 (NON-EUROPEAN) +34 951 953 114 | vescriche@uma.es

#### Angelina Crecelius

ERASMUS+ KA131 (EUROPEAN)

+34 952 131 843 | erasmus-agreements@uma.es



### Academic Information



### Language of instruction

- Classes are taught in Spanish
- No Spanish level certificate is required, although a B1 level is recommended to be able to follow the courses
- Places in English subjects are limited and we cannot guarantee the availability

Subjects taught in English



### Academic programme

The syllabus and all the details of the subjects (such as timetables, lecturers, assessment methods, ...) offered at UMA are available online.

Undergraduate courses: http://u.uma.es/fsP/

Master's courses: http://u.uma.es/fsO/

### Academic calendar

Important: Each faculty publishes its own calendar and timetables. Students must consult the website of their faculty: www.uma.es/centros/

Illustrative dates of the academic year at UMA:

	Classes	SEMESTER 1 (SM1)	Beginning of September – Mid-December
		SEMESTER 2 (SM2)	Mid-February — Beginning of June
	Exams	SEMESTER 1 (SM1)	Mid-January — Mid-February
		SEMESTER 2 (SM2)	Mid June — Mid-July



### Students' nomination

You will have to nominate your students through the ALGORIA platform. We will only accept nominations made via Algoria, not via e-mail or any other channel.



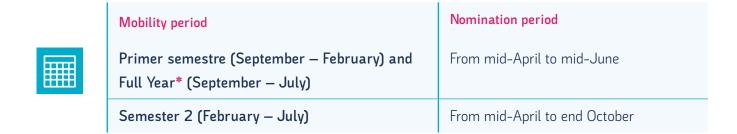


Link to the nomination platform: https://relacionesi.uma.es/



Guide for UMA account activation and nomination: u.uma.es/dXh/

**Nomination period** (exact dates are available in the homepage of the nomination platform):



\*Exception: All students from the Faculties of Medicine and Fine Arts must be nominated by mid-June (regardless of whether their mobility is in Semester 1, Semester 2 or Full Year)



### **Students**

- If you enter the ID number when nominating your students, they will automatically receive an email to activate their UMA account. Once activated, they will be able to access the Algoria platform to continue with the registration process.
- If you cannot provide your students' ID number on Algoria the nominated students will be asked by e-mail to send it to us as soon as possible. This will enable them to activate their account and access the Algoria platform to continue with the registration process.

### Learning Agreement

**ONLY FOR ERASMUS+ STUDENTS** 

The Learning Agreement is an academic document and must be provided by the home university.

The International Relations Service does not sign this and other academic documents.

This document will be signed by the **UMA academic tutor** assigned to the student (the name and e-mail of the tutor is available in Algoria platform) or by the coordinator of the centre. You can find the details of the centre coordinators in the following link: u.uma.es/di5/

Any Learning Agreement signed before the official subjects' selection period in Algoria will be **provisional**, as it does not imply a reservation of places in the courses.

Due to the current development of our own software connected to EWP, at this stage, we **do not accept the digital version** of Learning Agreements (OLA). Students can upload the agreement in PDF format on the Algoria platform so that their tutor can sign it.

### Subjects' Selection

Mobility students will be able to select their subjects on ALGORIA before the classes begin. We will notify students by e-mail about all important procedures and deadlines.

Estimated dates of subjects'	First semester and Full Year SM1 and FY	Mid-July to mid-September
selections	Second semester and Full Year SM2 and FY	Mid-December to mid-February

**Note:** The University of Malaga does not guarantee the availability of places in the courses, as the places are limited and cannot be reserved. A couple of weeks after the start of classes, students will be granted 2 additional weeks to modify their subjects' selection, if necessary.



#### Minimum number of ECTS credits required:

#### One semester:

• Erasmus+ KA131 Students: 6 ECTS

• All other students: 18 ECTS

#### Full year:

• Erasmus+ KA131 Students: 12 ECTS

• All other students: 36 ECTS

#### Maximum number of ECTS credits allowed:

One semester: 36 ECTS

Full year: 72 ECTS

### Transcript of Records

Both partner universities and students will be able to download the transcript of records from their respective Algoria profiles. Once the document is available, both the university and the student will receive an e-mail.

Approximate dates for downloading TOR:

- First semester: From mid-March
- Second semester and Full Year: From mid-July



### Subjects' requirements and restrictions

Each Faculty reserves the right to disable, limit places or require a minimum language level in certain subjects in order to ensure an adequate quality of teaching.

#### RESTRICTIONS

- Mobility students must select a minimum of **50% of subjects** from the faculty in which they have been nominated (any degree within the main faculty).
- They can only choose subjects taught in the **semester** in which they will carry out the mobility.
- Undergraduate students can only select undergraduate courses.
- Master's Degree students can only select Master's Degree courses from their Faculty, which will be validated by the Coordinator of the Master's Degree. They may select undergraduate courses from any Faculty, with at least the 50% of the subjects from their main Faculty.
- The **TFG**, **TFM and Practicums** subjects will be validated by the coordinators of these subjects.
- The courses of the **Faculties of Fine Arts and Medicine** are only available for the students of these faculties.
- The courses of the **Faculty of Health Sciences and the School of Architecture**, when it is not the main faculty of the student, will be approved by the coordinator of these faculties.
- The Subjects of the **2nd and 3rd year** of the **Degree in Physical Activity and Sports Sciences** are only offered to students of the Faculty of Education.
- Subjects of the **6th year of Medicine** are not offered to mobility students.

**Important:** for academic or organizational reasons some courses may not be offered. Available courses will appear on the Algoria platform during the course selection period.





# Practical information for incoming students



### Certificate of arrival

It is an official certificate that shows the day when the student mobility starts at UMA. The official UMA certificate will be available download to the "Download documents" section of the Algoria platform once students have confirmed their stay with the "Confirm stay" button (available one week before the beginning of the mobility period). If students need to get a signature on a specific template of Certificate of Arrival provided by their home university, they should print it and it will be signed at the end of the Welcome Meeting.

If students are unable to attend the meeting, the Certificate of Arrival can be signed in person at the International Relations Office.

The start date of the mobility period will be, by default, the day of the welcome meeting. If students need a different date, they can indicate it in their Algoria profile and/or in the certificate from their home university.



### Informative meetings

Every year we organise meetings to welcome mobility students and inform them about the most relevant procedures to follow during their stay in our institution. We also present other services of the University of Malaga and the activities they offer.

These meetings usually take place the week before the beginning of the semester. One session is held in Spanish and one in English. The final dates will be published on our website: http://u.uma.es/fGt/

We strongly recommend attending the welcome meetings. Students who are unable to attend the Welcome Meeting are responsible for consulting and following the administrative instructions included in the Procedures Guide and in the International Relations Service's informative e-mails.



### Buddy programme

The Buddy Program aims to integrate international students into university life in Malaga. It provides one-on-one support to international exchange students through the pairing with a volunteer local student.

Email	buddyprogram@uma.es
Website	u.uma.es/dj2/





# Language Support INTERNATIONAL CENTRE FOR SPANISH (CIE)

The International Centre for Spanish (CIE) organises Spanish courses for Erasmus+ and international exchange students (not compulsory). CIE will directly contact international students by e-mail to inform them about fees and enrolment procedure.

Adress	Avenida de la Estación s/n. El Palo 29017 - Málaga Tel.+34951952738 - Fax+34951952742
Email	cie@uma.es
Website	Please, check the specific dates, registration fees, class hours and ECTS credits on the following link: http://www.uma.es/centrointernacionaldeespanol/



### Accomodation

It is student's responsibility to look for accommodation. UMA can assist them through the following services:



http://u.uma.es/dPy/



### Average cost of living

Accommodation	Single room in shared apartment: +350-500€/month aprox. Residence (including meal): +800€-900€ month aprox.
Food	Menú on campus: 5 - 7 € aprox.
Transport	Student Bus Card: 13.5 €/month



### Health insurance

European Students	European Insurance Card: https://ec.europa.eu/social/main.jsp?catId=559&langId=es https://ec.europa.eu/social/main.jsp?catId=653&langId=es
Non European Students	Before arriving in Malaga, students with Non-European nationality must take out a private health insurance to cover them from their arrival date until their departure to home country
*Exception: UK students should bring a valid UK European Health Insurance Card or the new UK Global Health Insurance Card (GHIC) and they are not required to contract any additional health insurance.	

#### **IMPORTANT**:

It is students' responsibility to get information prior to their arrival about the conditions and procedures to receive medical assistance in Malaga.



# **Documentation**FOR PRACTICAL COURSES

Medicine, Education and Health Sciences Students Incoming students who will attend practical courses (for instance, practicum) at the Faculty of Medicine or Health Sciences must bring from home country where they are nationals a Liability Insurance.

Students who will conduct practical courses with minors

Incoming students who will attend practical courses (for instance, practicum) with minors must bring from home countries where they are nationals (if they have dual citizenship, of both countries), a negative certificate from the Central Registry of Sexual Offenders, or a criminal record, and failing that, a consular certificate of good standing.



### Visa

Non-European Students

In order to help students from Non-European Countries with their visa procedures, we will issue an Official acceptance letter as soon as students are nominated and they have filled in all their personal details and uploaded a copy of their passport. This document will be available to download by both the student and the home university Coordinator. Depending on the visa obtained at the Spanish Embassy/Consulate in their home country, the student may need to take an appointment at the Police Station once in Malaga. Students are responsible to get information about the need for this or other immigration procedures when applying for the visa.

#### **IMPORTANT**

Non-European students are responsible for the application of their VISA or any other procedures established by the Spanish Embassy /Consulates in their home countries prior to their arrival in Malaga.