

GUIDELINES TO APPLY FOR THE STUDENT PASS (MOBILITY PROGRAMME) THROUGH EDUCATION MALAYSIA GLOBAL SERVICES (EMGS) WEBSITE

There are three (3) parts to the application process.

STEP 1

Create an account

Before you can apply for the Student Pass, you are required to create an account at <https://educationmalaysia.gov.my/pass-application.html>.

LOGIN OR CREATE AN ACCOUNT

NEW USER

By creating an account, you will be able to apply for your Student Visa, view and track your application, and more.

[Create an Account](#)

REGISTERED USER

If you have an account with us, please log in.

Email Address*

Password*

* Required Fields
[Forgot Your Password?](#)

[login](#)

CREATE AN ACCOUNT

PERSONAL INFORMATION

First Name*

Last Name*

Email Address*

Sign Up for Newsletter

Date of Birth

DD MM YYYY

Gender

LOGIN INFORMATION

Password*

Confirm Password*

STEP 2

The screenshot shows a web form with the following fields:

- Institution Type***: A dropdown menu with "-- Please Select --" as the selected option.
- Institution Name***: A text input field.
- Year of Intake***: A dropdown menu with "-- Please Select --" as the selected option. Below it, the text "As stated in the Offer Letter." is displayed.
- Month of Intake***: A dropdown menu with "-- Please Select --" as the selected option. Below it, the text "As stated in the Offer Letter." is displayed.
- Program Type***: A dropdown menu with "-- Please Select --" as the selected option.
- Course Name***: A dropdown menu with "-- Please Select --" as the selected option.
- Applicant Nationality***: A dropdown menu with "-- Please Select --" as the selected option.
- Travel Document Number***: A text input field. Below it, the text "Maximum number of characters: 16" is displayed.

Please fill in the details below:

1) Institution Type

Select **Private Higher Educational Institution**.

2) Institution Name

Select **Universiti Kuala Lumpur (UniKL)**.

3) Year of Intake

Select the year that you will join the mobility programme. Please refer to your Letter of Offer.

4) Month of Intake

Select the month that you will join the mobility programme. Please refer to your Letter of Offer.

5) Program Type

Select **Mobility Program**.

6) Course Name

Select the course that you will be joining at UniKL. Please refer to your Letter of Offer. Please ensure that you select the same course that is stated on the Letter of Offer.

7) Applicant Nationality

Please select your nationality.

8) Travel Document Number

Type your passport number. Please make sure that this is the same passport that you will be using to travel to Malaysia.

Click **APPLY NOW** to proceed to Step 3.

STEP 3: STUDENT VISA APPLICATION FORM FOR MOBILITY PROGRAMME

STUDENT VISA APPLICATION FORM FOR MOBILITY PROGRAMME

Please fill out and submit the online form below to begin your Visa application. Kindly ensure that all the information provided is complete and accurate. Fields marked with * are mandatory.

- This online student pass/visa application is only applicable for students who are outside of Malaysia at the time of their application.
- Students are required obtain an offer letter from the college or university before submitting the online Student Visa application.
- Please make sure that the form is filled according to the details available in the offer letter from your college or university.
- Please note that the application fee can change depending on your selections in the form below. All prices are inclusive of 6% GST where applicable.
- Please note, there will be a 3% payment convenience fee for payments through Visa and Master Card.
- Please be advised that students from **Libya, Iran, Iraq, Somalia, Sudan, Syria and Yemen** are required to submit a copy of all passport pages.

The following information is required for STEP 3:

1) Course Duration of Study

Refer to your Letter of Offer for your course duration.

2) Course Level

Select **Degree / Master**

8) Applicant Date of Birth

Type in your date of birth in the provided format. This should be the same as the one listed in your passport. Take note that the date format should be followed EXACTLY as it appears. For example if your Date of Birth is 3rd January 1995, you should type 03/01/1995 rather than 3/1/1995.

9) Obtain Single Entry Visa from:

Foreign students with the approved Visa Approval Letters (VAL) have to obtain a Single Entry Visa from Malaysia Representative Offices overseas before entering Malaysia. However, not all countries' citizens require a visa to travel to Malaysia.

If you are a citizen of a country that requires a Single Entry Visa to travel to Malaysia, please select the nearest Malaysian embassy from where you can obtain the Single Entry Visa once the Visa Approval Letter (VAL) has been issued.

If you are a citizen of a country that does not require a Visa to travel to Malaysia, you may select your own country in this field. Please click here for countries that are exempted from applying for the Single Entry Visa:

<http://www.imi.gov.my/images/pdf/2.%20NONVISA%20REQUIRED%20NATIONAL.pdf>

If you require a visa to travel to Malaysia but you are not in your home country, you can select the nearest Malaysian embassy to you from where you can obtain the Single Entry Visa once your Visa Approval Letter (VAL) has been issued. Please select this field first before selecting your nationality.

10) Applicant Nationality:

Scroll to select your nationality.

11) Travel Document Type

Please select **International Passport**

12) Travel Document Number

Your passport number will already be filled in from Step 2.

13) Travel Document Place/ Country of Issue:

Select the country where your passport was issued. This should match the field in your passport.

14) Travel Document Date of Issue (dd/mm/yyyy)

Select the date when your passport was issued. This should match the date in your passport.

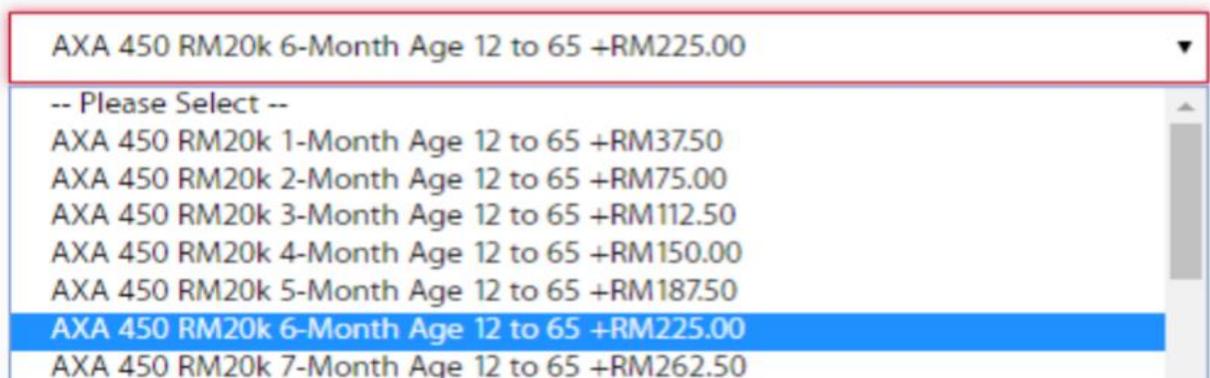
15) Travel Document Valid Until (dd/mm/yyyy):

Select the date when your passport will expire. This should match the date in your passport.

16) Insurance

Select the following:

For 1 semester:



AXA 450 RM20k 6-Month Age 12 to 65 +RM225.00

-- Please Select --

AXA 450 RM20k 1-Month Age 12 to 65 +RM375.00

AXA 450 RM20k 2-Month Age 12 to 65 +RM75.00

AXA 450 RM20k 3-Month Age 12 to 65 +RM112.50

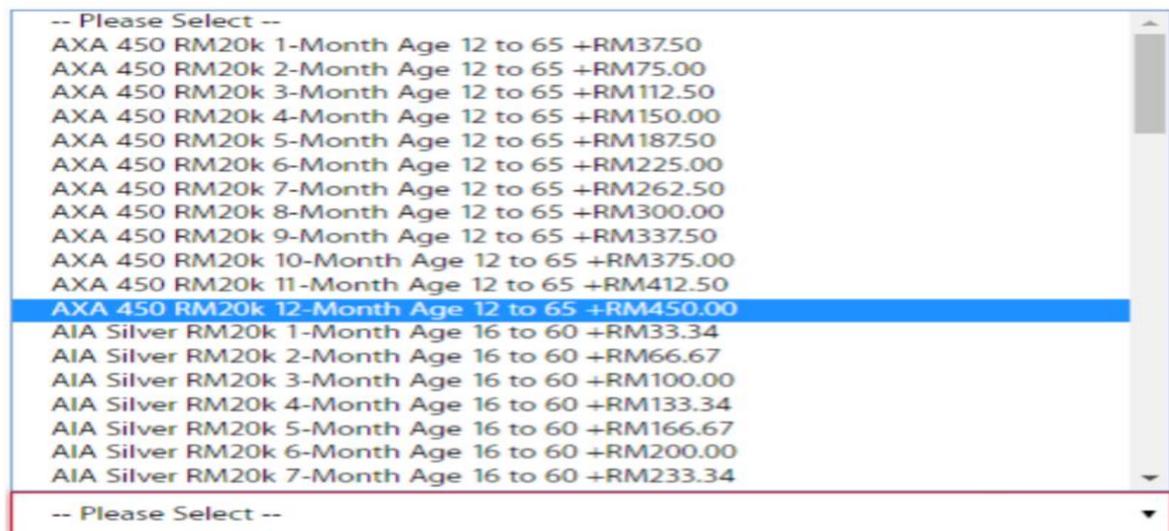
AXA 450 RM20k 4-Month Age 12 to 65 +RM150.00

AXA 450 RM20k 5-Month Age 12 to 65 +RM187.50

AXA 450 RM20k 6-Month Age 12 to 65 +RM225.00

AXA 450 RM20k 7-Month Age 12 to 65 +RM262.50

For 2 semesters:



-- Please Select --

AXA 450 RM20k 1-Month Age 12 to 65 +RM375.00

AXA 450 RM20k 2-Month Age 12 to 65 +RM75.00

AXA 450 RM20k 3-Month Age 12 to 65 +RM112.50

AXA 450 RM20k 4-Month Age 12 to 65 +RM150.00

AXA 450 RM20k 5-Month Age 12 to 65 +RM187.50

AXA 450 RM20k 6-Month Age 12 to 65 +RM225.00

AXA 450 RM20k 7-Month Age 12 to 65 +RM262.50

AXA 450 RM20k 8-Month Age 12 to 65 +RM300.00

AXA 450 RM20k 9-Month Age 12 to 65 +RM337.50

AXA 450 RM20k 10-Month Age 12 to 65 +RM375.00

AXA 450 RM20k 11-Month Age 12 to 65 +RM412.50

AXA 450 RM20k 12-Month Age 12 to 65 +RM450.00

AIA Silver RM20k 1-Month Age 16 to 60 +RM33.34

AIA Silver RM20k 2-Month Age 16 to 60 +RM66.67

AIA Silver RM20k 3-Month Age 16 to 60 +RM100.00

AIA Silver RM20k 4-Month Age 16 to 60 +RM133.34

AIA Silver RM20k 5-Month Age 16 to 60 +RM166.67

AIA Silver RM20k 6-Month Age 16 to 60 +RM200.00

AIA Silver RM20k 7-Month Age 16 to 60 +RM233.34

-- Please Select --

17) Sticker Pass Fees

Select the following:

EMGS, 1-year Pass +RM60.00	▼
-- Please Select --	
EMGS, 1-year Pass +RM60.00	
IBUPEJABAT IMIGRESEN MALAYSIA (payable directly to Immigration)	
JABATAN IMIGRESEN NEGERI SELANGOR (payable directly to Immigration)	
PEJABAT IMMIGRESEN WILAYAH PERSEKUTUAN (payable directly to Immigration)	

18) Visa Fee:

A Multiple Entry Visa fee is charged by the department of Immigration depending on the Student's nationality.

19) iKad

Select the following:

1-year, self-collect at EMGS +RM50.00	▼
-- Please Select --	
1-year, self-collect at EMGS +RM50.00	
1-year, courier to institute +RM60.00	

20) Medical Screening at

Select the following:

-- Please Select --	▼
-- Please Select --	
Qualitas Panel Clinics +RM250.00	
-- Please Select --	

21) VAL Delivery Method

Select the following:



-- Please Select --

-- Please Select --

Collect at EMGS

Courier to Institute +RM10.00

22) Offer Letter

Please upload a scanned copy of the offer letter in PDF format only. The maximum file size allowed by the system is 550KB. Please ensure that all pages of the offer letter are scanned and uploaded as **ONE PDF** file.

23) Passport Data Page

Please upload a scanned copy of your Passport Data Page and the Observation Page (If it shows any extensions, clarifications of name, and previous passport numbers), and any pages which contain visa information. Please ensure that all required pages are scanned and uploaded as **ONE PDF** file. The maximum file size allowed by the system is 2000KB.

24) Confirmation Letter

Submit a letter from your home university stating that you are enrolled as a full-time student or a copy of your student matriculation card (certified as true copy by your home university)

25) Pre-arrival Medical Report (Only from non-registered overseas clinics):

Mobility student who are citizens of the 15 countries listed below are exempted from the Pre-Arrival Medical Screening. Please submit the Declaration of Health Form.

Denmark	United Kingdom	United States of America	Japan
South Korea	Belgium	Finland	France
Germany	Netherlands	Spain	Sweden
Switzerland	Turkey	Australia	

Students from other countries are required to attend the Pre – Arrival Medical Screening. If you have attended the Pre-arrival Medical clinic in a non-registered clinic you will be required to upload the Medical Examiner’s Report. Please ensure that the pages of the Medical Examiners Report, the Lab Report, and the Chest X-ray Report are scanned and uploaded as **ONE PDF** file. **The Medical Examiners Report, the Lab Report, and the Chest X-ray Report must be in ENGLISH.**

Click **APPLY NOW** to proceed.

26) You will then be required to confirm the details of the application. Click **NEXT** to proceed after reviewing the details and the required payment amount.

If you have not registered a billing address in your account, you will be required to create one before proceeding with the application.

The form contains the following fields:

- First Name* (highlighted in yellow)
- Last Name* (highlighted in yellow)
- Company
- Address* (two lines)
- City*
- State/Province (highlighted in red)
- Zip/Postal Code* (highlighted in yellow)
- Country* (dropdown menu)
- Telephone*
- Fax

Select **Credit Card** and click **Continue**.

The interface shows two main steps:

- 1 Billing Information
- 2 Payment Information

Under the Payment Information step, there are two radio button options:

- Credit Card - RM only (powered by iPay88)
- Pay through Institution

28) Check and verify the total figure

You will be redirected to iPay88 (Mobile88.com) secure payment page once you have confirmed the application details. Payment is calculated in Malaysian Ringgit (RM). Click Proceed once you have entered all the correct details.

Timeout in : 07:59

Cardholder Name: Example ⓘ

Credit Card No.: ⓘ

CVC/CW2: CVC/CW2 ⓘ

Expiry Date:

Card Issuing Country: Malaysia

Card Issuing Bank: Please Select

I authorize Mobile88.com Sdn Bhd to debit the above net charges from my credit card.
Note: "iPay88/MOBILE88.COM" will be shown on your credit card statement.
I have read & agreed to iPay88 Privacy Statement.

29) Please do not navigate away from the page until the payment is complete. Once the payment has been approved by your bank, you will be redirected back to the Application Form to complete the application. Your application will be submitted to EMGS for processing and you will receive the notification below with your application number for your reference.

30) An email with the application details and the payment confirmation will also be sent to the email address you used to register.

YOUR APPLICATION HAS BEEN RECEIVED.

Thank you for your application!

Your application# is: E700004428.

You will receive an application confirmation email with details of your application and a link to track its progress.
Click [here](#) to print a copy of your application confirmation.

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