

FACT SHEET

GENERAL INFORMATION

Name of the university:	University of West Bohemia in Pilsen
Erasmus code, PIC:	CZ PLZEN01, 999843894
Address:	Univerzitni 8, 301 00 Pilsen, Czech Republic
Legal status:	State-recognized higher education institution
Homepage:	http://www.zcu.cz/en/
Faculties:	Faculty of Economics (FEK) Faculty of Arts (FF) Faculty of Education (FPE) Faculty of Law (FPR) Faculty of Mechanical Engineering (FST) Faculty of Electrical Engineering FEL Faculty of Applied Sciences (FAV) Faculty of Health Care Studies (FZS) Ladislav Sutnar Faculty of Design and Art (FDU)



INTERNATIONAL OFFICE

Address: Univerzitni 22, 301 00 Pilsen, Czech Republic
 Web: <http://www.international.zcu.cz>
 Facebook: www.facebook.com/zahranicni.vztahy
 Email: erasmus@service.zcu.cz
 Head of IO: Magdalena Rousová , rousovam@rek.zcu.cz +420 377 635 773

Contact persons	Position	Contact data (Email/ Phone)
Pavlína Bínová	Erasmus+: Traineeships, staff mobility Erasmus+: Teaching mobility	binova@rek.zcu.cz/ +420 377 635 712
Bára Leberová	Freemovers: Outgoing students	baral@rek.zcu.cz/ +420 377 635 775
Jana Jánská Lonská	Degree incoming students	jjanska@rek.zcu.cz/ +420 377 635 757

ERASMUS+ coordinators: erasmus@service.zcu.cz

Eva Kotoučová	Erasmus+: Incoming students Freemovers: Incoming students Erasmus+: Inter-institutional agreements	ekotouc@rek.zcu.cz/ +420 377 635 799
Eliška Hošínská	Erasmus+: Outgoing students	hosinska@rek.zcu.cz/ +420 377 635 767
Klára Frausová	Erasmus+: Credit mobility	frausova@rek.zcu.cz/ +420 377 635 711

GENERAL INFORMATION FOR STUDENTS

<https://www.zcu.cz/en/Students/study-guide.html>

ACADEMIC CALENDAR IN GENERAL

Web link of academic calendar:	https://www.zcu.cz/en/Students/schedule.html	
Orientation week:	1 week before each semester	
Beginning of courses:	Winer semester -	mid September
	Summer semester -	mid February
Exam period:	Winter semester -	January – mid February
	Summer semester -	mid May – end June

STUDY PROGRAMMES

List of courses available for all students: <https://portal.zcu.cz/ects/?lang=en>

ACCOMMODATION

Accommodation: university dormitories

Web link (basic information): www.skm.zcu.cz

Rent (approx.): 3 500 CZK ~ 140 €/ month

EXCHANGE STUDENTS (ERASMUS+, FREEMOVERS):

FACULTY COORDINATORS:

Faculty of Economics:

Kateřina Pirošíková - abroad@fek.zcu.cz

Faculty of Mechanical Engineering:

Martin MELICHAR - mech@fst.zcu.cz

Nikola SKŘIVANOVÁ – skrivann@fst.zcu.cz

Faculty of Education :

Tereza HAVRÁNKOVÁ - truzicko@kan.zcu.cz

Faculty of Electrical Engineering:

Jan MICHALÍK - jmichali@kev.zcu.cz

Jana ČEČILOVÁ – cecilova@fel.zcu.cz

Faculty of Design and Art:

Markéta KOHOUTKOVÁ - mkohoutk@fdu.zcu.cz

Faculty of Law:

Stanislav BALÍK - sbalik@fpr.zcu.cz

Ivana JURČOVÁ – jurcov@kup.zcu.cz

Faculty of Philosophy and Arts:

Helena HOROVÁ - horova@ff.zcu.cz

Alena TVRDÁ – tvrda@ff.zcu.cz

Faculty of Applied Sciences:

Jan POSPÍŠIL - favint@fav.zcu.cz

Faculty of Health Care Studies:

Hana Voltrová - hvoltrov@fzs.zcu.cz

COURSES AVAILABLE FOR MOBILITY (Exchange) STUDENTS

https://www.international.zcu.cz/en/Exchange_Student/courses_grading_system.html

GRADING SYSTEM

https://www.international.zcu.cz/en/Exchange_Student/courses_grading_system.html

APPLICATION PROCEDURE

Application documents:	1. Application form (including the accommodation request) 2. Learning agreement (via EWP) 3. Scan of passport (visa applicants only)	
On-line registration (NEEDED!!):	https://portal.zcu.cz/portal/uchazec/ects-prijezdy.html?&lang=en	
Deadline for nominations:	Winter semester -	May 1st (April 20th for visa applicants)
	Summer semester -	November 15th (October 20th for visa applicants)
Deadline for applications:	Winter semester -	May 15th (May 1st for visa applicants)
	Summer semester -	November 30th (November 1st for visa applicants)

ARRIVAL

Arrival:	before Orientation week (mid September / beginning of February)
Pick-up assistance:	https://buddy.zcu.cz/