

Student Application Form / Internship Outgoings (SMP)

Application for an Erasmus+ Mobility Grant for an Internship Abroad

Please note:

- ✓ An application for funding can only be approved if, before the start of the mobility period, all required documents are **fully completed and signed** and submitted by email to the International Office, including the Learning Agreement and the Grant Agreement.
- ✓ Please complete and sign the application form electronically and send it together with the required documents by email to international@th-rosenheim.de.
- ✓ Once received, your application will be checked for completeness. You will then receive an email with the next steps and the documents that need to be submitted before your departure.

☐ I am applying for an Erasmus+ mobility grant for an internship abroad in a program country.

1) Personal Data		
1.1	Last name, first name(s)	
1.2	Nationality	
1.3	Country of birth	
1.4	Passport number	
1.5	Gender	☐ male female diverse
1.6	Date of birth	
1.7	Registered address in Germany (street, zip code, city)	
1.8	Email address	
1.9	Student ID	

2) German Bank Account Details		
2.1	Account holder	
2.2	Bank	
2.3	BIC / SWIFT	



2.4	IBAN	
2.5	Tax ID	
2.6	Responsible tax authority	

3) Information on Studies at the TH Rosenheim

3.1	Level of study	
3.2	Field of studies	
3.3	Number of semesters completed before starting the internship abroad	
3.4	Number of months of previous Erasmus+ participation	
3.5	Student with fewer opportunities (social top up)	☐ no ☐ student with child(ren) ☐ chronic disease ☐ disability from GdB 20 ☐ employed ☐ first-time university student

4) Information on Your Stay Abroad

4.1	Planned start date	
4.2	Planned end date	
4.3	Country of internship	
4.4	Name of the internship company	
4.5	Address (street, zip code, city)	
4.6	Company website	



4.7	Company email address	
4.8	Company phone number	
4.9	Company size	☐ more than 250 employees ☐ fewer than 250 employees
4.10	Legal status	☐ private ☐ public
4.11	Economic orientation	☐ profit ☐ non-profit
4.12	Last name of company contact person	
4.13	First name of company contact person	
4.14	Email address of company contact person	
4.15	Phone number of company contact person	
4.16	Do you receive an internship remuneration?	☐ yes no
4.17	Will you be completing your internship as a graduate (after completing your bachelor's degree)?	☐ yes no
4.18	Native language	
4.19	Company language	
4.20	Your level in company language	☐ A1: beginners 1 ☐ A2: beginners 2 ☐ B1: intermediate 1 ☐ B2: intermediate 2 ☐ C1: fluent in speaking and writing 1 ☐ C2: fluent in speaking and writing 2
4.21	Is this your practical semester?	☐ yes no
4.22	Country of primary residence during the internship	

4.23	Means of transportation (travel by bus/train/plane)	
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5) Emergency Contact		
5.1	Last name of contact person	
5.2	First name of contact person	
5.3	Relationship status	
5.4	Phone number of contact person	
5.5	Email address of contact person	
5.6	☐ I confirm that the emergency contact details are correct.	

6) Declaration
I confirm that the above information is correct. I am aware that my information will be checked and that any false or incomplete information may be punished and that any scholarships paid in error will be reclaimed. I hereby oblige myself to submit the following documents before my departure at the International Office of the TH Rosenheim by email: • Learning Agreement (completely filled in and signed by all parties) • Declaration of Insurance • Grant Agreement (completely filled in and signed by all parties) and to submit the following documents latest within four weeks after the end of the program: • Experience report including declaration of consent • Internship Certificate • EU-Survey An extended stay in the host country does not extend the deadline.



I agree to repay the grant if I do not commence my stay abroad, terminate it prematurely, or violate the obligations specified herein.

I am aware that double funding from other government sources (e.g., Erasmus, DAAD, etc.) for the same purposes is not permitted.

I am aware that funding from the Erasmus+ program does not include any insurance coverage and that I am responsible for ensuring that I have adequate insurance coverage for the duration of my stay abroad.

The DAAD offers the option of international insurance through a group rate. Information on the DAAD website:

<https://www.daad.de/en/study-research-teach-abroad/scholarships-funding/daad-insurance/destination-abroad/>

Place, Date

Signature

7) Please Enclose Application Documents

- ☐ **Current certificate of enrollment** (printout from the Online Service Center)
- ☐ **Proof of primary residence** (e.g., scan of the back of your ID card)
- ☐ **Internship contract** – signed by you, the company, and the Internship Office