

## Application for an Exchange Semester at a Partner Institution in Europe (with Erasmus+ Grant) / Worldwide

Please note:

- ✓ Please **complete and sign the application form electronically** and send it together with the required documents **by email** to [international@th-rosenheim.de](mailto:international@th-rosenheim.de).
- ✓ **Attention:** Before selecting your preferred host university, check the semester dates there, as these may overlap with exam periods at TH Rosenheim.
- ✓ Once your application has been received, it will be checked to ensure that it is complete. You will then receive an email with the next steps and the documents that need to be submitted before your departure.

☐ I hereby apply for an Erasmus+ mobility grant for a semester abroad at a European partner university of TH Rosenheim.

- ✓ Please note: The mobility grant can only be approved if all the necessary documents for the Erasmus+ mobility grant have been submitted to the International Office in pdf format by email **before your departure**, fully completed and signed (incl. **Learning Agreement** and **Grant Agreement**).

| 1) Personal Details |                                                           |                                                                                                             |
|---------------------|-----------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|
| 1.1                 | Last name, first name(s)                                  |                                                                                                             |
| 1.2                 | Nationality                                               |                                                                                                             |
| 1.3                 | Country and place of birth                                |                                                                                                             |
| 1.4                 | Identification document                                   | <input type="checkbox"/> passport (worldwide)<br><input type="checkbox"/> ID or passport (Erasmus+)<br>Nr.: |
| 1.5                 | Gender                                                    | <input type="checkbox"/> male <input type="checkbox"/> female <input type="checkbox"/> diverse              |
| 1.6                 | Date of birth                                             |                                                                                                             |
| 1.7                 | Registered address in Germany<br>(street, zip code, city) |                                                                                                             |
| 1.8                 | Email address                                             |                                                                                                             |
| 1.9                 | Student ID                                                |                                                                                                             |



| 2) German Bank Account Details |                           |  |
|--------------------------------|---------------------------|--|
| 2.1                            | Account holder            |  |
| 2.2                            | Bank                      |  |
| 2.3                            | BIC / SWIFT               |  |
| 2.4                            | IBAN                      |  |
| 2.5                            | Tax ID                    |  |
| 2.6                            | Responsible tax authority |  |

| 3) Information About Studies at the TH Rosenheim |                                                                   |                                                                                                                                                                                                                                                                              |
|--------------------------------------------------|-------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3.1                                              | Level of study                                                    |                                                                                                                                                                                                                                                                              |
| 3.2                                              | Field of studies                                                  |                                                                                                                                                                                                                                                                              |
| 3.3                                              | Number of semesters completed before starting the semester abroad |                                                                                                                                                                                                                                                                              |
| 3.4                                              | Current grade average                                             |                                                                                                                                                                                                                                                                              |
| 3.5                                              | Number of months of previous Erasmus+ participation               |                                                                                                                                                                                                                                                                              |
| 3.6                                              | Student with fewer possibilities (social top up)                  | <input type="checkbox"/> no<br><input type="checkbox"/> student with child/ren<br><input type="checkbox"/> chronic illness<br><input type="checkbox"/> disability from GdB 20<br><input type="checkbox"/> employed<br><input type="checkbox"/> first-time university student |

| 4) Information About Your Stay Abroad |                                   |  |
|---------------------------------------|-----------------------------------|--|
| 4.1                                   | Planned stay in academic year ... |  |
| 4.2                                   | Planned stay in semester ...      |  |



|     |                                             |  |
|-----|---------------------------------------------|--|
| 4.3 | country of partner institution (1st choice) |  |
| 4.4 | partner institution (1st choice)            |  |
| 4.5 | country of partner institution (2nd choice) |  |
| 4.6 | partner institution (2nd choice)            |  |
| 4.7 | country of partner institution (3rd choice) |  |
| 4.8 | partner institution (3rd choice)            |  |

| <b>5) Language Skills</b> |                          |                                                                                                                                                                                                                                                                                                                      |
|---------------------------|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5.1                       | Mother tongue            |                                                                                                                                                                                                                                                                                                                      |
| 5.2                       | Foreign language 1       |                                                                                                                                                                                                                                                                                                                      |
| 5.3                       | Level foreign language 1 | <input type="checkbox"/> A1: beginners 1<br><input type="checkbox"/> A2: beginners 2<br><input type="checkbox"/> B1: intermediate 1<br><input type="checkbox"/> B2: intermediate 2<br><input type="checkbox"/> C1: fluent in speaking and writing 1<br><input type="checkbox"/> C2: fluent in speaking and writing 2 |
| 5.4                       | Foreign language 2       |                                                                                                                                                                                                                                                                                                                      |
| 5.5                       | Level foreign language 2 | <input type="checkbox"/> A1: beginners 1<br><input type="checkbox"/> A2: beginners 2<br><input type="checkbox"/> B1: intermediate 1<br><input type="checkbox"/> B2: intermediate 2<br><input type="checkbox"/> C1: fluent in speaking and writing 1<br><input type="checkbox"/> C2: fluent in speaking and writing 2 |
| 5.6                       | Foreign language 3       |                                                                                                                                                                                                                                                                                                                      |
| 5.7                       | Level foreign language 3 | <input type="checkbox"/> A1: beginners 1<br><input type="checkbox"/> A2: beginners 2<br><input type="checkbox"/> B1: intermediate 1<br><input type="checkbox"/> B2: intermediate 2<br><input type="checkbox"/> C1: fluent in speaking and writing 1<br><input type="checkbox"/> C2: fluent in speaking and writing 2 |



| 6) Emergency Contact |                                                                                    |  |
|----------------------|------------------------------------------------------------------------------------|--|
| 6.1                  | Last name of contact person                                                        |  |
| 6.2                  | First name of contact person                                                       |  |
| 6.3                  | Relationship status                                                                |  |
| 6.4                  | Phone number                                                                       |  |
| 6.5                  | Email address                                                                      |  |
| 6.6                  | <input type="checkbox"/> I confirm that the emergency contact details are correct. |  |

| 7) Declaration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>I confirm that the above information is correct. I am aware that my information will be checked and that any false or incomplete information may be punished and that any scholarships paid in error will be reclaimed.</p> <p>I hereby oblige myself to submit the following documents <b>before my departure</b> at the International Office of the TH Rosenheim <b>by email</b>:</p> <ul style="list-style-type: none"> <li>• Learning Agreement (completely filled in and signed by all parties)</li> <li>• Grant Agreement (completely filled in and signed by all parties) – Erasmus+</li> </ul> <p>and to submit the following documents latest <b>within four weeks after the end of the exchange program</b>:</p> <ul style="list-style-type: none"> <li>• Experience report including declaration of consent</li> <li>• Confirmation from the host university regarding the duration of the study-related stay abroad (Confirmation of Stay)</li> <li>• Certificate of attendance / Transcript</li> <li>• EU-Survey</li> </ul> <p>An extended stay in the host country does not extend the deadline.</p> |

I agree to repay the grant if I do not commence my stay abroad, terminate it prematurely, or violate the obligations specified herein.

I am aware that double funding from other government sources (e.g., Erasmus, DAAD, etc.) for the same purposes is not permitted.

I am aware that funding from the Erasmus+ program does not include any insurance coverage and that I am responsible for ensuring that I have adequate insurance coverage for the duration of my stay abroad.

The DAAD offers the option of international insurance through a group rate. Information on the DAAD website: <https://www.daad.de/en/study-research-teach-abroad/scholarships-funding/daad-insurance/destination-abroad/>

\_\_\_\_\_  
Place, Date

\_\_\_\_\_  
Signature

#### 8) Please Enclose Application Documents

- ☐ **Current certificate of enrollment** (printout from the Online Service Center)
- ☐ **Current transcript of records** (download from the Online Service Center)
- ☐ **Language certificate** (if required; see list of [partner universities](#))