**Application: Top-Up Green Travel**

**Definition of Green Travel**: Green Travel is travel that uses low-emission means of transport such as **buses, trains or carpools for** the majority of the journey.

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (first name, last name), matriculation number (TH Rosenheim): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, hereby confirm that I have spent my stay abroad
at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name host institution) in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (country) in the period from \_\_\_\_\_\_\_\_\_\_\_\_\_ (DD/MM/YYYY) to \_\_\_\_\_\_\_\_\_\_\_ (DD/MM/YYYY) (start date to end date of stay without travel days).

I would like to apply for the **Green Travel to-up** and declare on myhonour that I fulfil the conditions for this according to the "Information sheet on green travel", that I have the corresponding receipts and that I enclose these as original receipts for the arrival and/or departure with the application.

The chosen means of travel:

[ ]  Train (ticket for arrival and/or departure enclosed)

[ ]  Bus (ticket for arrival and/or departure enclosed)

[ ]  Carpool (receipts for refuelling abroad / vignette are attached)

In case of carpooling / indication of passengers (first name, surname, signature):

* Applicant (first name, last name):

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Passenger 1 (first name, last name):

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Passenger 2 (first name, last name):
 Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  Other passengers (please explain):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Additional travel days:**

Participants are entitled to funding for up to four additional travel days in case their travelling green causes the journey to be especially long. To determine the number of travel days to be granted, the duration of all the sections travelled sustainably is added up. The number of additional travel days results from the number of hours spent on green travel, as follows:

• at least 8 hours / 500 km: 1 additional travel day

• at least 16 hours / 1000 km: 2 additional travel days

The daily rate is paid for a maximum of four additional travel days, whereby a maximum of two additional travel days can be funded for the outward and return journey, respectively.

Number of travel days for sustainable travel – journey outward / inward : \_\_\_\_/\_\_\_\_

**Please transfer the Green Travel top-up to the following account:**

Account holder (first name, last name): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

IBAN: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

BIC: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I have provided all information to the best of my knowledge and acknowledge that in the event of false statements, I will have to repay the approved funds in part or in full to Rosenheim Technical University of Applied Sciences.

**As proof, I have attached the original receipts for the arrival and/or departure.**

|  |
| --- |
| Signatures |
| Participant | Institution |
| Participant**(First name, Last name)**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(signature)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Place, date) | Rosenheim Technical University of Applied Sciences**Hormaier, Tamara / Kaffl, Tina / Möbius, Sibylle**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(signature)Rosenheim, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Place, date) |

Please hand in the signed document incl. receipts for arrival and/or departure

* by e-mail to international@th-rosenheim.de or
* drop it off in Post Box No. 19 in the foyer (main entrance, Rosenheim Campus).